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DAI

REPUBLIC OF CAMEROON
Peace – Work – atherland

REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

MINISTRY OF DECENTRALIZATION AND
LOCAL DEVELOPMENT

MINISTER DE LA DECENTRALIZATION ET
DEVELOPMENT LOCAL

NORTH WEST REGION

REGION DU NORTH OUST

P.O BOX 21 TEZE

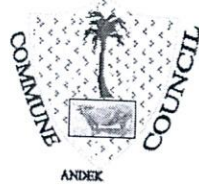
B.P 21 TEZE

NGIE SUB DIVISION

ARRONDISSEMENT DE NGIE

ANDEK COUNCIL INTERNAL TENDERS
BOARD

COMMISSION INTERNE DE PASSATION DE
MARCHES AUPRES DE LA COMMUNE
D'ANDEK



ANDEK COUNCIL INTERNAL TENDERS' BOARD

OPEN NATIONAL INVITATION TO TENDER, IN EMERGENCY PROCEDURE
N°01 /ONIT/AC/ACITB/2026 OF 01/04/2026 FOR OPENING OF SOME ROADS
IN NGIE SUB DIVISION, MOMO DIVISION, NORTH-WEST REGION.
LOT 1: OPENING OF ROAD FROM ESAW TO NJAB, MENGOM NEW
LAYOUT- PHASE 1
LOT 2: OPENING OF TEZE RING ROAD FROM AKUGUM TO TEZE NEW
LAYOUT- PHASE 1
LOT 3: OPENING OF FARM TO MARKET ROAD FROM BONAMBUFEI - IFIM
- BONATU – ANDEK- PHASE 1

PROJECT OWNER: THE MAYOR OF ANDEK COUNCIL

FUNDING: PUBLIC INVESTMENT BUDGET
Exercise 2026

AUTHORIZATION N°:

IMPUTATION:

| Lot: | Name of project | Amount of project | Amount of bid bond | Cost of tender file : |
|-------|---|-------------------|--------------------|-----------------------|
| LOT 1 | OPENING OF ROAD FROM ESAW TO NJAB, MENGOM NEW LAYOUT- PHASE 1 | 30 000 000F CFA | 600 000F CFA | 50 000F CFA |
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SUMMARY CONTENT OF THE TENDER FILE

PART N ° 01 TENDER NOTICE

PART N ° 02 GENERAL REGULATIONS FOR THE INVITATION TO TENDER (GRCB)

PART N ° 03 SPECIAL REGULATIONS FOR THE INVITATION TO TENDER (OMPP)

PART N ° 04 SPECIAL ADMINISTRATIVE CLAUSES (CCAP)

PART N ° 05 SPECIAL TECHNICAL CONDITIONS (CCTP)

PART N ° 06 UNIT PRICE LIST

PART N ° 07 BILL OF QUANTITIES

PART N ° 08 MODEL OF UNIT PRICE BREAKDOWN

ANNEXES

PART N ° 09 TECHNICAL DRAWINGS (PLANS)

PART N ° 10 MODEL OF CONTRACT

PART N ° 11 MODEL OF UNDERTAKING BY BIDDER

PART N ° 12 MODEL TENDER LETTER

PART N ° 13 MODEL OF BID SECURITY

PART N ° 14 MODEL OF PERFORMANCE GUARANTEE

PART N ° 15 MODEL OF BANK GUARANTEE FOR ADVANCE PAYMENT

PART N ° 16 MODEL OF RETENTION GUARANTEE

PART N ° 17 FORMATS OF REFERENCES OF THE BIDDER

PART N ° 18 PRINCIPAL EQUIPMENT OF THE CONTRACTOR

PART N ° 19 MODEL FORMS OF QUALIFICATIONS AND EXPERIENCE OF THE KEY PERSONNEL

PART N ° 20 LIST OF BANKS OF FIRST ORDER APPROVED BY THE MINISTRY OF FINANCE

REPUBLIC OF CAMEROON
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PROJECT OWNER: THE MAYOR OF ANDEK COUNCIL

FUNDING: PUBLIC INVESTMENT BUDGET
Exercise 2026

AUTHORIZATION N°:

IMPUTATION

PART 01
AVIS D'APPEL D'OFFRES/TENDER NOTICE

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PROJECT OWNER: THE MAYOR OF ANDEK COUNCIL

FUNDING: PUBLIC INVESTMENT BUDGET
Exercice 2026

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Exercise 2026

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ANDEK COUNCIL INTERNAL TENDERS' BOARD

“Open National Invitation to Tender, in Emergency Procedure
N°01 /ONIT/AC/ACITB/2026 OF 01/04/2026 FOR OPENING OF SOME ROADS

FUNDING : PIB 2026

| Lot: | Name of project | Amount of project | Amount of bid bond | Cost of tender file : |
|-------|---|-------------------|--------------------|-----------------------|
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1. Subject of the invitation to tender

The Mayor ANDEK Council, the Contracting Authority, on behalf of the Republic of Cameroon, hereby launches an open invitation to tender *in Emergency Procedure*, for OPENING OF SOME ROADS

Lot 1: Opening of Road from Esaw - Njab, Mengom New Layout- Phase 1

Lot 2: Opening of Teze Ring Road from Akugum - Teze New Layout- Phase 1

Lot 3: Opening of Farm to Market Road from Bonambufei - Ifim - Bonatu – Andek- Phase 1

NB: ALL THE LOT'S CAN BE AWARDED TO ONE BIDDER

2. Work consistency

The works include the following:

- Preparatory works ;
- Earth works;
- Drainage works;

3. Participation

Participation is open under the same conditions to all Cameroonian companies and business concerned that have proven experience in the field of building construction and civil engineering in general.

4. Financing

The works, subject of this invitation to tender, shall be financed by the Public Investments Budget 2026.

5. Consultation of the tender file

The tender file may be consulted at the SIGAMP ANDEK Council during working hours, as soon as this tender notice is published.

6. Acquisition of the tender file

The tender file may be acquired from the ANDEK Council upon presentation of a non-refundable treasury receipt of **50 000 FCFA for any of the LOT's**. Such a receipt shall identify the payer as representing the company that wants to participate in the tender.

7. Presentation of the tender file

The tender file in three (03) volumes shall be enclosed in three sealed envelopes.

- Envelope A containing the administrative documents (Volume 1);
- Envelope B containing the technical offer (Volume 2);
- Envelope C containing the financial offer (Volume 3).

The three volumes shall then be enclosed in a single sealed envelope bearing only the reference of the tender in question. The different documents of each offer shall be numbered as indicated in the tender and separated by dividers of the same colour.

8. Submission of the tender file

Each offer or bid drafted in English or French in seven (07) copies including the original and six (06) copies marked as such in accordance with the prescriptions of the tender file should be submitted against a receipt at the ANDEK COUNCIL not later than 24/04/2026 at 10 a.m local time and should carry the inscription:

"Open National Invitation to Tender in Emergency Procedure "

N° 01 /ONIT/AC/ACITB/2026 OF 01/04/2026 for OPENING OF SOME ROADS

Lot 1: Opening of Road from Esaw - Njab, Mengom New Layout- Phase 1

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IN NGIE SUB DIVISION, MOMO DIVISION, NORTH-WEST REGION.

«To be opened only during the bid opening session »

The offers or the bids submitted after the stipulated deadline shall not be received.

9. Admissibility of bids

The bids not respecting the separation mode of the financial bid from the administrative and technical bids shall be rejected.

Any bid not in conformity with the prescription of this tender notice and tender file shall be declared inadmissible. Especially the absence of a bid bond of a first-rate bank approved by the Ministry of Finance and valid for a period of thirty (30) days shall be rejected.

Least they are rejected, only the originals or certified true copies by the issuing service or administrative authorities of the administrative documents are accepted. They must obligatorily not be older than three (03) months and must be valid during the bid opening session.

10- Opening of bids

The opening of the bids in one phase shall be done on 24/04/2026 at 11 a.m in the Conference Hall of the ANDEK COUNCIL by the competent tender board.

Only bidders may attend or be duly represented by a person of their choice, who has full knowledge of the file and mandated in that capacity.

11- Submission of bids timeframe

Bidders have thirty (30) working days for the submission of their bids with effect from the date of publication of the tender notice.

12. Execution deadline

The maximum execution deadline shall be four (04) calendar months, including the rainy season and other vagaries, with effect from the date of notification of the administrative order of work commencement.

13. Provisional Guarantee (Bid bond)

Each bidder must include in his administrative documents a bid bond issued by a first rate bank approved by the Ministry in charge of Finance featuring in the annex of the tender file of the sum of **600 000 FCFA for any LOT**.

The provisional deposit shall be automatically released not later than 30 (thirty) days following the expiry of the validity of the bids for bidders who shall not be retained. In the case where the bidder is awarded the contract, the provisional deposit shall be released after the constitution of the final bond.

14. Evaluation of the bids

The evaluation of the bids shall be done in three (03) steps:

- 1st step: Verification of the conformity of the administrative file;
- 2nd step: Evaluation of the technical file;
- 3rd step: Analysis of the financial file.

The criteria of evaluation are the following:

14.1-Eliminatory criteria

- Absence or insufficient provisional guarantee;
- Absence of attestation of categorisation (D) in the domain of roads
- Any company having from 2022 -2024 project, notified to commence which has not yet been received within the municipality;
- Absence or non-conformity of a document in the administrative file which is not provided by the bidder within 48 hours after opening as requested by the tender's board;
- False declaration or falsified documents.
- Technical assessment mark lower than 70% of "Yes".
- Incomplete financial offer;
- Absence of Caution backed by a CEDEC receipt.

Essential criteria:

The technical offer of the bidder shall be assessed along the following lines:

| S/N | Designation | MARKS |
|-----|---|-------|
| 01 | General Presentation of the offer: Document spirally bound, colour sheets separation, table of content, presentation of documents in the order given in this tender file, quality of document. | 01 |
| 02 | Attestation of categorisation D in the domain of roads (Quality of Requested staff, technical equipment/material affected to the project and reference of the enterprise) | 12 |
| 05 | Presence of the methodology of work execution | 03 |
| 06 | Presence of the prefinancing capacity | 01 |

The note of the technical offer will be gotten by addition of marks for every criterion. Only the technical offer having gotten an equal or superior note to 70% of YES will be kept for the financial evaluation.

15. Award of the jobbing order

The jobbing order shall be awarded to the bidder whose bid is in conformity with the dispositions of the tender file and on the basis of the lowest bid and technical quality. (See article 99 of the public contracts code).

16. Period of validity of bids

The bidders shall remain committed to their bids during a period of (one hundred and twenty) 120 days from the deadline set for the submission of bids.

17. Complementary information

Complementary technical information may be obtained every day during working hours from the general secretariat of ANDEK Council. **Tel 696113966**

ANDEK, the 01/04/2026

The Mayor ANDEK Council

Ubangoh Nkomo
Maryjelle Akon
Professeur des Lycées (Retraité)



Copies:

- ARMP (for publication and archives);
- Chairperson of TB (for information);
- Notice boards (for information).
- MINMAP MOMO

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COMMISSION INTERNE DE PASSATION DE MARCHES AUPRES DE LA COMMUNE D'ANDEK

*Avis d'Appel d'Offres National Ouvert en Procédure d'urgence
N° 01/AONO/CA/CIPMCA/2026 du 01/04/2026*

FINANCEMENT : BIP 2026

| Lot: | Nom du Projet | Montant du Projet | Montant caution provisoire | Montant d'achat du DAO : |
|-------|---|----------------------|-------------------------------|-----------------------------|
| LOT 1 | OUVERTURE DE ROUTE ESAW - NJAB, MENGOM NEW LAYOUT- PHASE 1 | 30 000 000F CFA | 600 000F CFA | 50 000F CFA |
| LOT 2 | OUVERTURE DE ROUTE AKUGUM TO TEZE NEW LAYOUT- PHASE 1 | 30 000 000F CFA | 600 000F CFA | 50 000F CFA |
| LOT 3 | OUVERTURE DE ROUTE BONAMBUFEI - IFIM - BONATU – ANDEK- PHASE 1 | 30 000 000F CFA | 600 000F CFA | 50 000F CFA |

1.- Objet de l'Appel d'Offres

Le Marie de la commune d'ANDEK, Autorité Contractante, lance pour le compte de la république du Cameroun, un appel d'offres national ouvert pour les travaux d'ouverture de routes, dans le Département de la Momo. C'est trios seul lot :

- **LOT 1** : travaux de OUVERTURE DE ROUTE ESAW - NJAB, MENGOM NEW LAYOUT- PHASE 1.
- **LOT 2** : travaux de OUVERTURE DE ROUTE AKUGUM TO TEZE NEW LAYOUT- PHASE 1
- **LOT 3** : travaux de OUVERTURE DE ROUTE BONAMBUFEI - IFIM - BONATU – ANDEK- PHASE 1

NB: ALL THE LOT'S CAN BE AWARDED TO ONE BIDDER

2.- Consistance des travaux

Les prestations comprennent les opérations suivantes :

- Travaux préparatoires ;
- Terrassement ;
- Drainage ;

3.- Participation

La participation est ouverte à l'égalité de conditions à toutes les sociétés et entreprises de droits camerounais ayant une expérience avérée dans le domaine des bâtiments et du génie civil en général.

4.- Financement

Les travaux, objet du présent Appel d'Offres, sont financés par **BUDGET D'INVESTISSEMENT PUBLIC, Exercice 2026.**

5.- Consultation du dossier d'Appel d'Offres

Le dossier d'appel d'offres peut être consulté aux heures ouvrables auprès de la COMMUNE D'ANDEK, (secreteriat general) dès publication du présent avis.

6.- Acquisition du dossier d'Appel d'Offres

Le dossier d'appel d'offres peut être obtenu aux heures ouvrables auprès de la COMMUNE D'ANDEK, sur présentation d'une quittance de versement d'une somme non remboursable de **50 000 FCFA pour LOT 1 , LOT 2 et LOT 3**

au Trésor. Cette quittance devra identifier le payeur comme représentant l'entreprise désireuse de participer à l'Appel d'Offres.

7.- Présentation des offres

Les documents constituant chaque offre sont repartis en trois (03) volumes ci-après contenus dans une enveloppe fermée et scellée dont :

- L'enveloppe A contenant les pièces administratives (volume 1),
- L'enveloppe B contenant l'offre technique (volume 2),
- L'enveloppe C contenant l'offre financière (volume 3).

Les offres ainsi présentées seront placées sous simple enveloppe, fermée et scellée portant uniquement la mention de l'Appel d'Offres en cause. Les différentes pièces de chaque offre seront numérotées dans l'ordre du DAO et séparées par des intercalaires de même couleur.

8.- Remise des Offres

Chaque offre rédigée en Français ou en Anglais, en sept (07) exemplaires dont un (01) original et six (06) copies marquées comme telles, conformes aux prescriptions du Dossier d'Appel d'Offre, devra être déposée contre un récépissé sous plis fermé, dans les Commune d'ANDEK, au plus tard le 24/04/2026 à 10 heures, heure locale et devront porter la mention:

Appel d'Offres National Ouvert en Procédure d'urgence
N° 01 /AONO/ CA/CIPMTBCA/2026 du 01/04/2026

- **LOT 1** : travaux de OUVERTURE DE ROUTE ESAW - NJAB, MENGOM NEW LAYOUT- PHASE 1.
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 - **LOT 3** : travaux de OUVERTURE DE ROUTE BONAMBUFEI - IFIM - BONATU – ANDEK- PHASE 1
- « A n'ouvrir qu'en séance de dépouillement. »**

Les offres parvenues après les dates et heure limites de dépôt des offres ne seront pas reçues.

9.- Recevabilité des offres

Les offres ne respectant pas le mode de séparation de l'offre financière, des offres administratives et techniques seront irrecevables.

Toute offre non conforme aux prescriptions du présent avis et du Dossier d'Appel d'Offres sera déclarée irrecevable. Notamment l'absence de la caution de soumission délivrée par une banque de premier ordre agréée par le Ministère chargé des Finances, valable pendant 30 jours au-delà du délai de validité des offres.

Sous peine de rejet, les autres pièces administratives requises devront être impérativement

produites en originaux ou en copies certifiées conformes par le service émetteur ou une autorité administrative, datant de moins de trois (03) mois et valide le jour de l'ouverture des plis.

10.- Ouverture des offres

L'ouverture des offres aura lieu en un temps le 24/04/2026 à 11 heures précises dans la salle des Conférences de la Commune d'ANDEK, par la Commission Interne de Passation des marchés Compétente en présence des soumissionnaires.

Seuls les soumissionnaires peuvent assister à cette séance d'ouverture ou s'y faire représenter par une personne de leur choix ayant une parfaite connaissance du dossier et mandater à cet effet.

11.- Délai de réponse des soumissionnaires

Pour cet Appel d'Offres, le délai de réponse est fixé à trente (30) jours ouvrable aux entreprises désireuses d'y participer à compter de la date de publication de l'Avis d'Appel d'Offres.

12.- Délai d'exécution des travaux

Le délai global d'exécution des travaux est de quatre (04) mois calendaires. Ce délai comprend les périodes des pluies, toutes les intempéries et sujétions diverses et court à compter de la date de notification de l'ordre de service de commencer les travaux.

13.- Cautionnement Provisoire (Garantie de soumission)

Chaque soumissionnaire doit joindre à ses pièces administratives, une caution de soumission établie, selon le modèle indiqué dans le dossier d'Appel d'Offres, par une banque de premier ordre agréée par le Ministère des Finances et dont la liste figure en annexe d'un montant égal à **600 000 FCFA pour LOT 1, 2 & 3**

Le cautionnement provisoire sera libéré d'office au plus tard (30) jours après l'expiration de la validité des offres pour les soumissionnaires n'ayant pas été retenus. Dans le cas où le soumissionnaire est attributaire de la lettre commande, le cautionnement provisoire sera libéré après constitution du cautionnement définitif.

14.- Evaluation des Offres

L'évaluation des offres se fera en trois (03) étapes :

- 1^{ère} étape : Vérification de la conformité du dossier administratif de chaque soumissionnaire ;
- 2^{ème} étape : Evaluation des offres techniques ;
- 3^{ème} étape : Analyse des offres financières.

Les critères d'évaluation des offres sont les suivants :

14.1-Critères éliminatoires

- L'absence ou l'insuffisance de la caution provisoire de soumission.
- L'absence d'attestation de catégorisation D
- Toute entreprise disposant d'un projet de 2022-2024 notifié pour débiter et dont la réception provisoire n'a pas encore été prononcée à la localité ;
- Absence d'une pièce administrative non fourni dans les quarante-huit (48) heures suivant l'ouverture des plis.
- Fausse déclaration ou documents falsifiés.
- De façon systématique, toute offre n'ayant pas atteint ou dépassé après évaluation technique, la barre de **70 %** du OUI sera écartée et non éligible à l'analyse financière ;
- Offre financière incomplète ;
- Absence de Caution avec CEDEC recepât

Critères essentiels

L'offre technique du soumissionnaire sera évaluée sur les éléments suivants :

| N° | Désignation | Nombre de point |
|----|--|-----------------|
| 1 | Présentation générale de l'offre : Reliure, Intercalaire de couleur et page de garde, Présentation de toutes les pièces dans l'ordre prescrit, Qualité du document. | 01 |
| 2 | Attestation de catégorisation D (Qualité du personnel, Moyens techniques et matériels affectés au projet et Références de l'entreprise) | 12 |
| 3 | La présence de la Méthodologie d'exécution des travaux | 03 |
| 4 | La présence de la Capacité de préfinancement | 01 |

La note de l'offre technique sera obtenue par addition des points pour chaque critère. Seule l'offre technique ayant obtenue une note égale ou supérieure à **70% du OUI** sera à l'évaluation financière.

15.- Attribution de la lettre commande

La lettre commande sera attribuée au soumissionnaire dont l'offre est conforme pour l'essentiel aux dispositions du Dossier d'Appel d'Offres, et qui a présenté l'offre évaluée la moins-disante et techniquement qualifiée, conformément à l'article 99 du Code des Marchés Publics.

16.- Délai de validité des offres

Les soumissionnaires restent engagées par leurs offres pendant une période de cent vingt (120) jours, à compter de la date limite fixée pour la remise des offres.

17.- Renseignements complémentaires

Les renseignements complémentaires d'ordre technique peuvent être obtenus tous les jours aux heures ouvrables auprès de la commune.

Ampliations :

- ARMP (pour publication et archivage) ;
- Président CPM (pour information) ;
- Affichage.
- MINMAP MOMO

ANDEK, le 01/04/2026
Le Maire Commune ANDEK
The Mayor
ANDEK COUNCIL
MINISTRE DE LA DÉCENTRALISATION ET DU DÉVELOPPEMENT LOCAL
REPUBLIC OF CAMEROON
MINISTRE DE LA DÉCENTRALISATION ET DU DÉVELOPPEMENT LOCAL
REPUBLIC OF CAMEROON
Ubangoh Mamyelle Akoba
Professeur des Lycées (Retraité)

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The following information is required if applicable:

- i. The production of certified balance sheets and a recent turnover figure.
- ii. Access to a credit line or provision of other resources;
- iii. Previous jobbing orders and ongoing contracts attributed;
- iv. On-going disputes;
- v. The availability of the necessary equipment.

4.2. The bids submitted by two or more grouped entrepreneurs (co-contracting) must meet the following conditions:

- a. The offer must include for each of the bidders in the co-contracting, all the information listed in section 4.1 above. The special regulation of the Call for Tender (SRCT) must specify the information to be provided by each Member of the Group;
- b. The nature of the group must be specified and justified by the production of a group agreement in good and due form;
- c. The Member of the Group designated to lead, shall represent all the enterprises engaged in the consortium in front of the contracting Authority for the execution of the contract;
- d. In case of co-contracting, co-contractors share the amounts that are paid by the contracting authority in a single account; however, each company is paid by the contracting authority in a unique account, when it comes to a joint group.

4.3. Bidders must also submit detailed proposals to show that they conform to the technical specifications and the time frames specified in the special regulation of the Call for Tender.

4.4. Bidders requesting for a preferential margin, must provide all the information necessary to prove that they meet the eligibility criteria described in the special regulation of the Call for Tender.

4.5 The bidder must not have been excluded from bidding for public contracts.

Article 5: The site visit

5.1 Each bidder shall visit and inspect the site of the work and its surroundings and by himself, and under his own responsibility, gather all the information as may be necessary for the preparation of the bid and the performance of the work. An attestation of site visit shall be signed by the bidder. The observations of the bidder will be recorded in the site visit report annexed to the technical offer.

5.2 The Project Owner shall authorise the bidder and his employees or agents to enter the premises and the land for the said visit, but only on the express condition that the bidder, his employees and agents free the Project Owner, his employees and agents of any responsibility that may ensue and indemnify them if necessary and that they shall remain responsible for any deadly or corporal accident, loss or material damages, costs and fees incurred from this visit.

Article 6: Building materials, materials, supplies, equipment and authorised services

6.1 Building materials, the contractor's materials, supplies, equipment and services forming the subject of this contract must originate from countries meeting the criteria of origin defined in the Special Regulations of the invitation to tender and all expenditure done within the context of the contract shall be limited to the said building materials, materials, supplies, equipment and services.

6.2 Within the meaning of this 6.1 above, the term "originate" shall designate the place where the goods are extracted, cultivated, produced, manufactured and from where the services originate.

Article 9: Modification of the tender file

9.1. The Contracting authority can, at any time before the deadline of depositing of bids and for any reason, whether on its own initiative or in response to a request for clarification by a bidder, modify the tender file by publishing the amendment.

9.2. Any amendment so published will be an integral part of the tender file as presented in Article 6.1 of the RGAO and will be communicated in writing to all bidders who purchased the Tender File.

9.3. To give bidders sufficient time to take account of the amendment in the preparation of their bids, the Contracting authority could extend the deadline of submission of bids, as much as necessary, the deadline for offers, in conformity with the provisions of section 19 of the RGAO.

C. PREPARATION OF BIDS

Article 10: Costs of submission

The candidate will bear all the costs associated with the preparation and presentation of his bids, and the Contracting authority and the project owner are not responsible for any of these costs, or to settle them, regardless of the conduct or outcome of the tender procedure.

Article 11: Language of bid

The bid, all correspondences and all documents exchanged between the bidder and the Contracting authority will be written in English or French.

Article 12: Composition of bid

12.1. The bidder's bid will include documents detailed in the Special Regulations of the invitation to tender, duly completed and grouped in three volumes:

a. Volume I: Administrative documents

It includes:

- I. All documents stating that the bidder:
 - Has complied with all declarations provided for by the laws and regulations in force;
 - Is current with his taxes, contributions, fees or levies of any kind whatsoever;
 - Is not in a State of liquidation or bankruptcy;
 - Is not caught by one of the prohibitions and disqualifications criteria provided for by the legislation in force.
- II. Bid bond(s) issued is in conformity with the provisions of article 15 of the present RGAO;
- III. A written confirmation authorizing the signatory of the bid to engage the bidder
- IV. The CCAP is duly initialed on each page and signed on the last page.
- V. Localization plan is duly signed by the authority concerned

b. Volume II: Technical File

It includes:

- I. Attestation of site visit and the site visit report;
- II. Personnel: the contractor will present the competent technical staff and workers he intends to hire before the beginning of the work (attach to each staff CV signed by the candidate, certified copy of technical diploma, attestation of presentation of original and the attestation of availability signed by the candidate);
- III. Site equipment: The contractor shall justify the ownership and the State of the equipment necessary for the performance of the work (providing registration certificates, invoices and certificates of technical visit of rolling equipment);
- IV. References of the company (the contractor will provide contracts or Jobbing orders for similar work carried out as well as related minutes of reception);

- (b) The exchange rates used by the bidder to convert its offer in national currency will be specified by the bidder in the annex of the submission. They will be applied for any payment in respect of the contract, so that no foreign exchange risk is supported by the winning bidder.

Article 15: Validity of bids

15.1. The bids shall remain valid for One hundred and twenty (120) days. Any offer with validity less than this period will be rejected by the Contracting authority.

15.2. In exceptional circumstances, the Contracting authority may seek the consent of the bidder for an extension of the period of validity. The application and responses to be made will be in writing. The validity of the submission guaranty under article 15 of the RGAO will be similarly extended for a corresponding period. A bidder may refuse to extend the validity of the offer without losing its bid bond. A bidder who agrees for an extension will not be asked to modify its offer, or will be allowed to do so.

15.3. When there is no article in the contract for the revision of prices and the period of bid validity is extended over sixty (60) days to the date of notification of the contract award or of the service order to start work to the successful bidder, as provided in the CCAP, the effect of actualization is not taken into account for the purposes of the assessment.

Article 16: Guarantee of submission

16.1. In application of article 10 of the RGAO, the bidder will provide a bid bond of the amount specified in the OMPP, which will be an integral part of its bid.

16.2. The bid bond must be in conformity with the model presented in the Tender File.

16.3. Any bid not accompanied by an acceptable bid bond will be rejected by the tenders' board as no-compliant. The bid bond of a group must be established in the name of the agent mandated to submit the bid and each member of the grouping must be mentioned.

16.4. The bid bonds and bids of unsuccessful bidders shall be returned within a period of fifteen (15) days from the date of publication of the results.

16.5. The bid bond of the successful bidder shall only be released as soon as the latter has signed the contract and has provided the required performance guarantee.

16.6. The bid bond may be seized:

a. If the bidder withdraws his bid during the period of validity;

b. If the bidder selected:

Fails to fulfill its obligation to accept the contract pursuant to the results of award of the contract, or

Fails to provide the performance guarantee pursuant to section 30 of the RGAO.

Article 17: Form and signature of the bid

17.1. The bidder will prepare an original of the constituent documents of the bid described in section 11 of the RGAO, in a volume bearing clearly the indication "**ORIGINAL**". In addition, the bidder shall submit the number of copies required by the OMPP, bearing the indication "**COPY**". In case of discrepancy between the original and the copies, the original will be taken.

17.2. The original and all copies of the offer must be typed or written in eligible ink and will be signed by the person duly empowered to sign on behalf of the bidder. All pages of the bid including overleaf will be initialed by the person (s) mandated to sign the offer.

17.3. In the offer there shall be no amendment, deletion or overloading, unless such corrections are initialed by the signatories of the bid.

D. SUBMISSION OF BIDS

Article 18: Sealing and marking of bids

18.1. The bidder will place the original and copies of the constituent documents of the bids in two separate and sealed envelopes marked "**Original**" and "**Copy**", as the case may be. These envelopes will then be placed in an outer envelope which will also have to be sealed, but that should give no indication of the identity of the bidder.

Article 23: Confidential nature of the procedure

23.1. No information on the examination, evaluation, comparison of the bids, the verification of the qualification of bidders, and the recommendation of award of the contract shall be given to bidders or to any other person not concerned in this process until the award of the contract shall be made public by the Contracting Authority.

23.2. Any attempt by a bidder to influence the Tender's board or the Sub-Committee for analysis in the evaluation of bids or the Contracting Authority in the award decision may lead to rejection of his bid.

23.3. Notwithstanding the provisions of paragraph 19.2, between the opening of bids and the award of the contract, if a bidder wishes to enter in contact with the Contracting Authority for reasons related to his bid, he must do so in writing.

Article 24: Clarification on the bids and contact with the Contracting authority

24.1. To facilitate the examination and comparison of bids, the Chairman of the Tender's board may, at his discretion, ask any bidder for clarification on the bidder's bid. The request for clarification and the response shall be in writing, but no change in the amount or the content of the submission is sought, offered or permitted, unless it is necessary to confirm the correction of arithmetic errors discovered by the Sub-Commission for analysis in the evaluation of bids.

24.2. Subject to the provisions of paragraph 1 above, bidders are not allowed to have contact with any member of the tender's board and that of the Sub-committee for analysis for issues related to their bids, between the opening of bids and the award of the contract.

Article 25: Determining the conformity of bids

25.1. The Sub-Commission for analysis shall carry out a detailed examination of the bids to determine if they are complete, if the required guarantees have been provided, if the documents were properly signed and bids are generally in good order.

25.2. The Sub-Commission shall determine if the bid is substantially responsive to the requirements of the Tender File based on its content without recourse to extrinsic evidence.

Article 26: Correction of errors

26.1. The Sub-Commission shall check the bids found substantially responsive with the requirements of the Tender File for any correction of arithmetic errors. The Sub-Commission for analysis will correct the errors in the following ways:

- a. If there is a contradiction between the unit price and the total price obtained by multiplying the price by the amount, the unit price will govern and the total price will be corrected, unless, in the opinion of the Sub-Commission for analysis, the comma of the decimal digits of the unit price is obviously poorly placed, in which case the total price indicated will prevail and the unit price will be corrected.
- b. If the total obtained by addition or subtraction of the subtotals is not correct, the subtotal as indicated will govern and total will be corrected.
- c. If there is a contradiction between the price indicated in words and figures, the amount in words will govern, unless this amount is related to an arithmetic error confirmed by the sub detail of the said price, in which case the amount in figures will prevail subject to paragraphs (a) and (b) above.
- d. If there is a contradiction between the amount in the unit price in the bill of quantities and estimates, and the unit price breakdown (sub-detail), the amount in the unit price break down shall govern.

26.2. The bid amount will be corrected by the Sub-Commission for analysis, in accordance with the procedure of correction of errors mentioned above and with the confirmation of the bidder, such amounts will be deemed to hire him.

In case of any petition, it must be addressed to the Minister in charge of Public Contracts, with copies to the organ in charge of the regulation of public contracts, the Contracting Authority as well as the chairperson of the tenders' board.

On risk of being declared null and void, any petition must be formulated within a maximum of five (5) working days after the publication of result.

Article 32: Signature of the Contract

The award of a contract shall be materialised by a decision of the Contracting Authority and notified to the successful bidder.

32.1. After the publication of the award decision, the draft contract subscribed by the successful bidder is transmitted to the competent tenders' board for examination and adoption.

32.2. The Contracting Authority has a time-limit of seven (07) days from the date of reception of the approved draft contract from the competent's tenders' board and subscribed by the successful bidder to sign the contract.

32.3. The contract is notified to the contractor within five (05) days of signature.

Article 33: Guarantees

33.1. The final bond must be constituted within twenty (20) days following the notification of the contract by the Contracting Authority guaranteeing of the complete execution of the contract.

33.2. The final bond may not be less than two percent (2%) and more than five percent (5%) of the initial value of the contract. It may be replaced by a bank caution issued by a banking establishment or first rate financial institution authorized in accordance with the instruments in force.

33.3. Small and medium-sized enterprises (SME) constituted of National capital and managed by nationals may, in lieu of the final bond, provide a stator lien or a bond issued by a banking establishment or first rate financial institution authorized in accordance with the instruments in force.

33.3. The absence of the final bond within the prescribed time-frame, the Delegated Contracting Authority may decide to cancel or terminate the contract at the fault, expense and risk of the said contractor according to the conditions provided in the General Administrative Clauses (CCAG).

REPUBLIC OF CAMEROON
Peace – Work – atherland

MINISTRY OF DECENTRALIZATION AND
LOCAL DEVELOPMENT

NORTH WEST REGION

P.O BOX 21 TEZE

NGIE SUB DIVISION

ANDEK COUNCIL INTERNAL TENDERS
BOARD



REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

MINISTER DE LA DECENTRALIZATION ET
DEVELOPMENT LOCAL

REGION DU NORTH OUST

B.P 21 TEZE

ARRONDISSEMENT DE NGIE

COMMISSION INTERNE DE PASSATION DE
MARCHES AUPRES DE LA COMMUNE
D'ANDEK

ANDEK COUNCIL INTERNAL TENDERS' BOARD

OPEN NATIONAL INVITATION TO TENDER, IN EMERGENCY PROCEDURE
N° 01 /ONIT/AC/ACITB/2026 OF 01/04/2026 FOR OPENING OF SOME
ROADS IN NGIE SUB DIVISION, MOMO DIVISION, NORTH-WEST REGION.

LOT 1: OPENING OF ROAD FROM ESAW TO NJAB, MENGOM NEW
LAYOUT- PHASE 1

LOT 2: OPENING OF TEZE RING ROAD FROM AKUGUM TO TEZE NEW
LAYOUT- PHASE 1

LOT 3: OPENING OF FARM TO MARKET ROAD FROM BONAMBUFEI - IFIM
- BONATU – ANDEK- PHASE 1

PROJECT OWNER: THE MAYOR OF ANDEK COUNCIL

FUNDING: PUBLIC INVESTMENT BUDGET
Exercice 2026

AUTHORIZATION N°:

IMPUTATION:

The following provisions, which are specific to the works being the subject of the invitation to tender, supplement or, if necessary, modify the provisions of the RGAO.

7. Site visit and preparatory meetings: Each bidder shall visit and inspect the site of the work and its surroundings and by himself, and under his own responsibility, gather all the information as may be necessary for the preparation of the offer and the performance of the work. An attestation of site visit shall be signed by the bidder. The observations of the bidder will be recorded in the site visit report annexed to the technical offer.

8. Bid language: French and /or English

9. The bidder's bid will include documents detailed in the OMPP, duly completed and grouped in three volumes:

(A) file of Administrative documents (in envelope A)

It shall consist of the following documents stapled or placed in the following order of enumeration.

1. **Undertaking** by bidder stamped, signed and dated in conformity with the model attached
 2. **Attestation of non-bankruptcy** dating less than 3 months, issued by the Court of competent jurisdiction of the place of residence of the bidder.
 3. **Attestation of domiciliation** of Bank account of the bidder issued by a bank or any other first-order credit institution approved by the Ministry in charge of finance.
 4. **Bank guarantee** (of the same bank) on the list of banking institutions of the first order approved by the Ministry in charge of finance, for an amount in francs CFA of **600 000 FCFA**
 5. **treasury Receipt** of purchase of the Tender File, as stipulated in the tender notice and lot.
 6. **Attestation of C.N.P.S**, valid and for the tender concerned.
 7. A non-exclusion certificate attesting that the bidder is not the subject of a temporary or permanent exclusion from public contracts, dated at most 3 months and issued by ARMP
 8. An attestation of the bidder's fiscal obligations signed by the competent Taxation authority dated at most 3 months.
 9. **An attestation of non-indebtedness signed** by the Director or the head of the tax center.
 10. A **Certified copy of taxpayer card** valid, dated at most 3 months.
 11. A **certified copy of business license** valid, dated at most 3 months
 12. **Attestation of site visit** signed by the Bidder
 13. **Plan and attestation of localization** signed by the taxation authorities.
 14. **CCAP** completed and initialed on all the pages.
- In case of grouping each Member must submit complete administrative documents, the documents 3, 4, and 5) below can only be presented by the representative of the group.

(B) Technical file (in the B envelope)

1. Attestation of categorisation B

Technical notes on the methodology and the execution of works with photographs of site.

The bidder will produce a technical note dated and signed on the last page providing all the following information:

- i. The mode of execution of the works,
- ii. The planning of intervention, the expected output
- iii. Supply of materials/ site equipment,
- iv. Measures of safety and protection of the environment;
- v. Administrative and technical organization of the enterprise.
- vi. Measures of maintenance during the guarantee period.

Submission of bids

Each offer or bid drafted in English or French in seven (07) copies including the original and six (06) copies marked as such in accordance with the prescriptions of the tender file should be submitted against treasury receipt at the ANDEK Council office not later than 10/02/2026 at 10 a.m local time and should carry the inscription:

"Open National Invitation to Tender in emergency procedure "
N° 01 /ONIT/AC/ACITB/2026 OF 00/01/2026
FOR THE OPENING OF SOME ROADS IN ANDEK SUB DIVISION, MOMO Division, North-West
Region.
LOT 1.....
LOT 2.....
LOT 3

«To be opened only during the bid opening session »

Opening of the bids

The opening of the bids will be in one (1) stage. The opening of Administrative, technical and financial documents shall take place on the ~~10/02~~2026 in the ANDEK Council hall by the competent tenders' board.

Only bidders or their duly mandated representatives with a perfect knowledge of their offer shall attend this opening session.

Representatives of bidders will have to sign a form stating their presence at the opening of tenders.

Clarification on the bids

To better understand the bids, the tender's board has flexibility to seek for clarification from the bidders. The request for clarification and the response will be done in writing. No change of the offer price will be requested, proposed or authorized.

Examination of bids

The tenders' board shall examine the bids to determine if they are complete, if the required guarantees have been provided, if the documents were produced following the Tender File requirements, whether they contain calculation errors and if the bids are generally in good order. Any calculation errors will be corrected on the following bases:

- If there is a calculation error, the total price will be corrected on the basis of the unit price.
- If there is a contradiction between the price in words and the price in figures, the price in word will govern.
- If there is a contradiction between the amount in the unit price in the bill of quantities and estimate and the unit price breakdown (sub-detail), the amount in the unit price break down shall govern.
-

Evaluation and comparison of bids

The technical subcommittee shall evaluate and compare the bids which were previously found substantially responsive to the conditions of the present invitation to tender. This evaluation will exclude and will not take into consideration any price variation clauses included in the submission.

The evaluation of the bids shall be done in three (03) steps:

- 1st step: Verification of the conformity of the administrative file;
- 2nd step: Evaluation of the technical file;
- 3rd step: Evaluation of the financial file.

Only bids considered being substantial responsive after the technical evaluation shall be accepted for financial evaluation.

| | |
|--|---|
| | <p>Financial evaluation</p> <p>The financial evaluation shall be based on the corrected amount of the bid. It shall consist of the analysis of the coherence of prices as well as the amounts of the totals.</p> <p>Only bids accepted, in conformity according to the provisions of section 25 of the RGAO, will be evaluated and compared by the Sub-Commission for analysis. By evaluating the bids, Sub-Commission for analysis will determine for each bid the evaluated amount by correcting the amount as follows:</p> <ul style="list-style-type: none"> - By correcting any possible error in accordance with the provisions of article 26 of the RGAO. - Excluding provisional sums and, the provisions if any, for contingencies in the detail bill of quantities and summary, but by adding the amount of day work, when they are competitively priced as specified in the OMPP. |
| | <p>Award of contract</p> <p>Subject to the clause of article 6 of the present OMPP, the Contracting authority will award the contract to the bidder whose bid has been recognized substantially responsive to the requirement of the Tender File and has submitted the lowest feasible evaluated bid price. A 10% retention guarantee of the amount of the contract all taxes inclusive will be retained. This retention guarantee may be replaced by a bank caution equal to the amount issued by a first rate bank approved by the Ministry in charge of Finance featuring in the annex.</p> |
| | <p>Site Visit: A site visit is recommended to participating companies in this Tender File</p> |
| | <p>Final bond: Within fifteen (15) days from the date of notification of the contract, the contractor must provide a guarantee of two percent (2%) of the amount of the contract (all taxes inclusive), to ensure full implementation</p> |

REPUBLIC OF CAMEROON
Peace – Work – atherland
MINISTRY OF DECENTRALIZATION AND
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NGIE SUB DIVISION
ANDEK COUNCIL INTERNAL TENDERS
BOARD



REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie
MINISTER DE LA DECENTRALIZATION ET
DEVELOPMENT LOCAL
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B.P 21 TEZE
ARRONDISSEMENT DE NGIE
COMMISSION INTERNE DE PASSATION DE
MARCHES AUPRES DE LA COMMUNE
D'ANDEK

ANDEK COUNCIL INTERNAL TENDERS' BOARD

OPEN NATIONAL INVITATION TO TENDER, IN EMERGENCY PROCEDURE
N° 01 /ONIT/AC/ACITB/2026 OF 01/04/2026 FOR OPENING OF SOME
ROADS IN NGIE SUB DIVISION, MOMO DIVISION, NORTH-WEST REGION.
LOT 1: OPENING OF ROAD FROM ESAW TO NJAB, MENGOM NEW
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- BONATU – ANDEK- PHASE 1

PROJECT OWNER: THE MAYOR OF ANDEK COUNCIL

FUNDING: PUBLIC INVESTMENT BUDGET
Exercice 2026

AUTHORIZATION N°:

IMPUTATION:

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CHAPTER I: GENERALITIES

ARTICLE 1: Subject of the Jobbing order

The jobbing order has as subject the opening of some roads in Ngie Sub Division, MOMO Division, North-West Region.

ARTICLE 2: Procedure of the award of the jobbing order

The present jobbing order is awarded after an Open National Invitation to tender, following procedures laid down for the award of public contracts in Cameroon.

ARTICLE 3: Definitions and attributions (CCAG article 2).

1- General definitions

- The Contracting authority is **the Mayor ANDEK Council**. He is responsible for the conservation of the originals of the jobbing order and the transmission of copies to ARMP through the focal point designated to that effect.
- The Project owner is **the Mayor ANDEK Council**, responsible for the general administrative, financial and technical assistance at the definition, preparation, execution and acceptance stages of the services forming the subject of the jobbing order.
- The Contract manager is **the CDO ANDEK Council** and is responsible to ensure the defense the interest at the definition, preparation, execution and acceptance stages of the services forming the subject of the jobbing order
- The contract engineer is **the Divisional Delegate of Public Works Momo** and is responsible for the follow-up of the execution of the contract.
- The project manager is **the Chief Technical Service DDTP** is responsible to ensure the defense the interest at the definition, preparation, execution and acceptance stages of the services forming the subject of the jobbing order
- The Contractor is

2- Security

In view of the application of the law on collateral prescribed in the Decree n ° 2018/366 of 20 June 2018, the following are designated:

- The authority in charge of ordering payment shall be the **the Mayor of ANDEK Council**
- The body or official in charge of payment shall be the Municipal Treasurers For **ANDEK Council**
- The authority in charge of the clearance of expenditures shall be the Divisional Controller of financial –Momo;
- The official competent to furnish information within the context of execution of this jobbing order shall be the Project owner, project manager, and contract engineer.

ARTICLE 4: Language, law, and regulation

- 4.1. The language used during the submission is either English or French,
- 4.2. The laws and regulations are the laws and regulations in force in Cameroon;
- 4.3. The Contractor undertakes to observe laws, regulations, and order in force in the Republic of Cameroon, and as well in its own organization in the implementation of the contract.
If in Cameroon, these laws, regulations, administrative and fiscal obligations in force are changed after the signature of the contract, the eventual costs will be borne by the contracting parties.

- Order No 00002/MINEPDED of 08th February 2016 stating the format of terms of reference and the content of an Environmental Impact Notice (EIN).
- Other texts specific to contracting fields.

ARTICLE 7: Communication (CCAG article 2 and 10).

7.1. All communications within the framework of this contract shall be written and notifications sent to the following address:

- a) In the case where the contractor is the addressee: Sir/Madam.....
Beyond the time-limit of 15 days fixed in article 6(1) of the GAC to make his domicile known to the Project Owner and Contract Manager, correspondences shall be validly addressed to the [to the specified] council, chief town of the province in which the work was done;
- b) In the case where the Project Owner is the addressee:
Sir/Madam _____ [to be specified] with a copy addressed to the Contracting Authority, Contract Manager, Contract Engineer, Project Manager and where need be, within the same deadline.
- c) In the case where the Contracting Authority is:
Sir/Madam [to be specified] with a copy addressed within the same deadline to the Project Owner, Contract Manager, Contract Engineer and Project Manager, where applicable

7.2. The contractor shall address all written notifications or correspondences to the Project Manger with a copy to the Contract Manager and the contract Engineer.

ARTICLE 8: Service Order (CCAG article 8).

- 8.1. The different service orders will be established and notified. The administrative service order to start work will be signed by the Delegated Contracting Authority and notified to the contractor by the project owner with copies to the Delegated Contracting Authority, the Contract Manager, and the Contract Engineer.
- 8.2. On the proposal of the project owner, service orders having an incidence on the subject, the amount ou delay in the execution of the contract will be signed by the Delegated Contracting Authority and notified by the project owner to the contractor with copies to the contract manager and the contract engineer.
- 8.3. Technical service orders on technical issues concerning the execution of the contract will be signed by the contract manager and notified to the contractor by the contract engineer with copies to the Delegated Contracting Authority.
- 8.4. Service orders on warning notices will be signed by the project owner and notified by his services to the contractor with copies to the Delegated Contracting Authority and the Contract Engineer.
- 8.5. Service orders on suspension and restart of works because of unforeseen circumstances will be signed by the Delegated Contracting Authority and notified by his services to the contractor with copies to the Contract Manager and the Contract Engineer.
- 8.6. Service orders concerning remedial actions during the guarantee period will be signed by the Contract Manager on the proposal of the Contract Engineer and notified to the contractor by the Contract Engineer.
- 8.7. The contractor has fifteen (15) days to issue reservations on any service order received. The fact of issuing reservations does not prevent the contractor to execute the service orders received.
- 8.8. The Delegated Contracting Authority has the right to notify service orders signed by him that are to be notified by the project owner in case this is done within 30days.

The retention guarantee shall be released within thirty (30) days after the final acceptance of works by a waiver issued by the Delegated Contracting Authority after a written application from the contractor.

If, for any reason, the contractor refuses to comply with the service orders on corrections of imperfections or defects after the provisional acceptance and in the extra time allocated after the period of twelve (12) months, the amount of the holdback the Project Owner, the Contract Engineer and the Contracting Authority shall have the right to have the repairs carried out by their own workers or another contractor and to collect the money at the expense of the contractor through deductions on all sums due the latter by virtue of the contract.

10.3. The start of advance guarantee:

A startup advance that is at most equal to twenty percent (20%) of the amount of the contract all taxes inclusive (ATI) may be granted to the contractor on express request and without justification on his part. This advance must be guaranteed at one hundred percent (100%) by a first-class Bank approved by the Ministry in charge of finance. This advance may be released after the notification of the Service order to start the work.

It shall be reimbursed by deductions done on the payments on account made to the contract holder during the execution of the contract and in accordance with the terms and conditions laid down in the said contract. The advance must be completely reimbursed not later than when the value of the basic price of the goods and services rendered shall have reached eighty percent (80%) of the price of the contract.

Following of the rate of reimbursement of the advance, the Delegated Contracting authority will authorize the payment of the corresponding part of the contractor upon written request.

ARTICLE 11: The Amount of the Contract (CCAG articles 18 and 19).

The amount of this contract, from the detailed quantitative cost estimates here attached stands at the sum of _____ (_____) FCFA, i.e.

- Amount (EVAT): _____ (_____) francs CFA;
- Amount VAT : _____ (_____) francs CFA;
- Amount net to be paid: _____ (_____) francs CFA;

The amount of the contract is calculated using conditions stipulated in article 19 of the General Administrative Clauses (CCAG),

ARTICLE 12: Payment Modalities

The contractor may obtain periodic payments on account. This periodic payment may be spread out during the term of the contract in several periodic installments. The contractor shall be bound to submit to the project owner, before the sixth day of each month, a detailed account, accompanied by a justificatory calculations and job cost sheet establishing the total amount spent at the end of the period under consideration, sums he may be entitled approved by the contract engineer and the contracting authority. The bills must correspond to the amount of work done, obtained from the amount of work actually executed under the conditions of the contract and the unit price, as contained in the schedule of unit price, quantity and estimated specifications and the unit price Sub-Details and the amount of deductions.

The payment of an account to the contractor shall be determined from the corresponding provisional detailed account established simultaneously, from which is deducted the amount of the balance due. Payments on account are not considered to be the final payment. The contractor is debited with such payments until the final settlement of the contract.

Works executed by the contractor and entered into the job cost sheet give entitlement to payment on account.

At the end of the work, a final account of the work is established.

ARTICLE 13: Mode of Payment

The payment of an account to the contractor shall be affected in accordance with the conditions specified in this contract and made base on justifying documentation required to credit of account:

1. Open: _____ agency;

Only the amount exclusive of VAT shall be paid to the contractor as follows:

- [100-1.1 and/or - (7.5 or 15%)] paid directly into the account of the contractor;
- 1.1 % paid to the public treasury as AIR due by the contractor.
- 7.5% or 15% paid into the public treasury as TSR due by the contractor.

The contract engineer has a time-limit of seven (7) days to forward to the Contract Manager the detailed accounts he has approved.

The Contract Engineer has a maximum time-limit of twenty-one (21) days to forward the detailed accounts he approved such that they are in his possession not later than the twelfth of the month.

The Contract Manager has a deadline of fourteen (14) days maximum to sign the detailed accounts.

Payments shall be done by _____ within a maximum deadline of _____ calendar days from the date of submission of the approved detailed accounts.

ARTICLE 21: Interests on overdue payments (CCAG article 31)

Where the delay in payment fixed in the special administrative clauses is attributed to the Delegated Contracting Authority or accounting officer, the contract holder shall be fully entitled to interest on overdue payments calculated from the day following the expiry of the said deadline up to the day of issue of the payment voucher by the accounting officer.

Possible interests on overdue payments are paid by statement of sums due in accordance with article 166 and 167 of Decree No. 2018/366 of 20 June 2018 to institute the Public Contracts Code.

ARTICLE 22: Penalties (CCAG article 32)

A. Penalties for lateness.

In case of overrun of the contractual deadlines set in the contract, the contractor shall be liable to penalties after a formal prior notice.

In the event of force majeure, the contractor must file a comprehensive request for an extension of time. The Delegated Contracting authority after consideration of the relevance of the request shall notify a new time frame. After this new time frame, the penalties for delay will be applied entirely without further notification. Except by waivers provided for in the contract, the amount of penalties for time-limit overrun shall be set as follows:

- a. One two thousandth ($1/2000^{\text{th}}$) of the amount ATI of the contract per calendar day overrun from the first to the thirtieth (30) day beyond the contractual time-limit provided for in the contract;
- (b). One thousandth ($1/1000^{\text{th}}$) of the amount ATI of the contract, per calendar day overrun beyond the thirtieth day;
- (c). The cumulative amount of penalties is limited to ten per cent (10%) of the amount ATI of the contract under pain of termination.

B. Specific penalties.

23.1 Apart from penalties of overrun of the contractual deadlines, the contractor is liable to the following special penalties for the non-respect of the provisions of the contract, notably:

- Late submission of final bond;
- Late submission of insurances;
- Late submission of the draft execution programme if the the lateness is caused by the contractor.

ARTICLE 23: Final detailed account (CCAG article 34)

23.1 After completion of the works, and within fifteen (15) days after the provisional acceptance, the contractor shall draw up the draft final detailed account from the joint sheets to which he may be entitled as a result of the integral execution of the contract.

23.2 The Contract Engineer has twenty (20) days to notify the corrected final detailed account.

28.1 The Project Owner shall be bound to furnish the contractor with information necessary for the execution of his contract and to guarantee, at the cost of the contractor, access to sites of projects.

28.2 The Project Owner shall ensure the contractor of protection against threats, insults, violence, assault and battery, slander or defamation of which he could be victim by reason of or during the exercise of his mission.

ARTICLE 29: Execution Time Frame (CCAG article 38)

29.1 The execution time frame for the execution of this contract shall be four (04) months. This shall include the completion of the works provided incumbent on the contractor, the folding up of installations and restoring the sites and lands.

29.2 The execution time frame for the execution of this contract shall run from the date of notification of the administrative service order to start execution. It shall end upon provisional acceptance of the works.

ARTICLE 30: Roles and responsibilities of the contractor (CCAG article 40)

The contractor shall have as mission to ensure the proper execution of the works that he has been selected to carry out. For that reason the works shall be executed under the supervision of the contract engineer and in accordance to the applicable rules and standards. Hence the works shall be executed according to the notified drawings, technical specifications and service orders from the competent authorities.

The contractor shall submit for the prior approval of the contract engineer, the local organization of the work, the work planning schedule, all structural calculations, trials and soil tests, list of skilled and unskilled workers.

The contractor shall be responsible for the implantation of the structures in relation to the original reference landmarks, lines and levels furnished by the project owner.

The contractor is responsible for the entire site, including interventions of certified subcontractors. He shall therefore:

- Put in place all the necessary conditions to enable his suppliers and sub-contractors, who are working with him to intervene in a timely manner and in accordance with the schedule of execution and under his leadership, and
- Ensure the proper execution of the service orders from competent authorities.

The contractor shall constantly keep a general and updated detailed schedule of the progress of the works and make available four (4) copies to the contract engineer at the beginning of each month.

To this end, the contractor shall take all measures and provide all necessary means, determine, choose and purchase all materials, equipment and supplies and hire any specialized staff if necessary.

ARTICLE 31: Provision of documents and site (CCAG article 42)

Within twenty (20) days after the notification of the contract, a reproducible copy of plans featuring in the tender file of the contract will be made available to the contractor by the project owner as well as the work site and its access

The contractor shall preserve in good state the site put at his disposal during the execution of the contract. He shall hand it back, at the request of the project owner in their initial state after the execution of the contract, with due consideration of its normal wear and tear.

ARTICLE 32: Insurance of structures and civil liability (CCAG article 45)

The following insurance policies are necessary for the execution of this contract within fifteen (15) days after the notification of the contract, and before the commencement of work guaranteeing against any loss or damage occurring on the structures and third parties up till the provisional acceptance:

Civil liability insurance and all construction risk.

The Contractor shall justify that he holds an insurance policy of civil liability for damage caused to third parties of all kinds:

- (a) By its current salarized personnels.
- (b) By the equipment in use.

- The Environment Management Plan should bring out notably the choice technical conditions of the site and basic life, conditions of the backfill of the extraction sites and conditions for reinstating the works and installation sites.
- The contractor shall indicate in this schedule the equipment and methods which he intends to use as well as the personnel he intends to employ.
- The approval granted by the Contract Manager or Project Manager shall in no way diminish the responsibility of the contractor with regard to the harmful consequences which their implementation may cause both towards third parties and the respect of clauses of the contract.

ARTICLE 34: Organisation and security of the construction sites (CCAG article 50)

34.1 The sign boards:

The contractor will be responsible to ensure day and night signaling of working site close to the main road in accordance with instructions given by the control engineer. Two (2) signs board are required per construction site and should be in conformity with the regulatory provisions such as:

- The title of the project;
- The Project Owner;
- The Contracting Authority;
- The Contract Engineer;
- The Project manager
- The Contractor;
- The funding;
- The execution time-frame;
- The date of notification of the Service order to start work.

The signboard shall have the dimensions of 2, 00 x 3, 00 m.

34.2 The site installation plan:

The site installation commission shall be composed of the following members:

- The project owner..... President
- Contracting authority or his representative..... Member,
- The Contract manager, CDO Andek councilMember,
- The project manager or his representativeMember,
- The contract engineer.....Secretary
- The contractor or his representative.....Observer

The site installation plan shall be done considering the following:

- Particular access roads;
- Vegetation to be protected;
- Temporal fence of the site;

34.2 The fencing of the construction site:

The construction site shall have a fence of 2m high.

34.3 The building site installation:

The contractor shall set up temporary constructions and facilities needed to execute the works, such as:

- Offices of the Contractor equipped with tables, chairs and lock-up cupboards.
- Building site toilet facility (if it does not exist)
- Storehouse for materials
- Removal of temporary work (fences, field office, sheds, signs, etc.).

the contract. The minutes of this evaluation is drawn on the spot by the contract engineer and signed by the contractor or his representative.

The provisional acceptance commission shall be composed of the following members:

- The project owner..... President
- Contracting authority or his representative..... Member,
- The Contract manager or his representativeMember,
- The project manager or his representativeMember,
- The contract engineer.....Secretary,
- The CDO ANDEK Council.....Member,
- The store accountant of the council.....Member,
- The DDMINMAP OR REPObserver,
- The contractor or his representative.....Observer.

The contractor is convened at the reception as observer. He is required to attend or to be represented.

The Commission after site visit, reviews the minutes of the pre-technical acceptance and proceed to the provisional acceptance.

The provisional acceptance site visit will be concluded with minutes of provisional acceptance signed on the field by all members of the Commission. Minutes of provisional acceptance shall precise or specify the date of completion of the work from which the guarantee period shall run.

ARTICLE 36: Documents to be submitted after execution i.e plan de recollement. (CCAG article 68)

During the execution of the works the contractor shall update all the modifications on the contractual plans. At the end of the works he shall then reproduce the modified, updated and validated drawings and submit them to the contract engineer, the Delegated contracting authority and the project owner.

The non-submission shall attract a penalty of 20% from the retention guarantee.

ARTICLE 37: The guarantee period (CCAG article 70)

The guarantee period is twelve (12) months from the date of the provisional acceptance.

ARTICLE 38: Final acceptance (CCAG article 72)

Final acceptance shall take place fifteen (15) days from the date of the expiry of the guarantee period.

The final acceptance commission shall be the same as that of provisional acceptance and shall meet in the presence of the contractor.

The final acceptance procedure shall be the same as that of provisional acceptance and under the same conditions. Before pronouncing the final acceptance, the commission shall verify by all means put at their disposal that all the contractual provisions were fully respected by the contractor during the guarantee period.

The minutes of the final acceptance shall be drawn on the spot and signed by all the members.

CHAPTER V: MISCELLANEOUS PROVISIONS

ARTICLE 39: Termination of the contract (CCAG article 74)

The contract may be terminated as provided for in Article 180 of the Decree 2018/366 of 20/06/2018 of the Public Contracts code and equally under conditions stipulated in articles 74, 75 and 76 of the CCAG, notably:

GENERALITIES

This descriptive notes and technical specifications are drawn up for the purpose of execution of construction projects. This document is intended mostly to help building contractors and site supervisors to maintain reliable standards in order to ensure that the final product would be of durable quality. Also these descriptive notes are for those to execute, supervise and the contractor, to direct and guide them towards quality choice of materials, method of job execution and conditions of execution in order to achieve this highly desired goal. Building materials concerned are generally what is accepted in the construction industry and only qualified technicians are required to transform these materials into structure clearly shown on the working drawings as its aesthetics is also very much dependent on the manipulation of the carefully chosen materials. The selected site has been found favorable to the envisaged structure in terms of geotechnical cross-section, atmospheric conditions, topography, sewage disposal, and automobile and pedestrian accessibility. This document has been prepared also to serve the interests of persons who would occupy the houses constructed and those financing the construction as stakeholders who must be concerned about achieving quality in the final product.

PLANNING AND SITE ORGANIZATION

Careful forethought and planning are required for sound site organization. Consideration must be given to the efficient use of available space at the site during building operations in order to ensure that all building activities move smoothly with minimal interference or delay. The proper choice of suppliers and subcontractors plays an important part in achieving desired quality and efficiency.

THE CONSTRUCTION PROCESS AND SUPERVISION

Reliable standards must be maintained throughout the whole construction process in order to ensure that the built work is durable, is functionally sound and aesthetically satisfying. Simple time-tested methods that have proved effective in ensuring quality can be employed to make sure that problems do not develop later, which can be expensive and difficult to rectify. Close supervision of craftsmen and workers employed by the main contractor on the site is essential to make certain that all the elements that make up the building conform to acceptable standards of quality. The work of sub contractors too requires planning and supervision to ensure quality is maintained in all aspects of construction, including services.

CHOOSING SUPPLIERS AND PURCHASING MATERIALS

conformity to the specifications should be the primary consideration and not the cheapest price when choosing suppliers and materials. Whenever and whatever the contractor aims to purchase, s/he should aim to buy:

- the right quality
- at the right time
- the right quantity
- from the right source
- at the right price

He will proceed to a careful study of the project and make observations and finished modifications to the Architect before commencement of work. All supplementary tasks must be verified and signed by the supervisor. Careful studies must be done before commencement of foundation.

PRELIMINARY WORKS

Determine requirements –plant/equipment, materials, and personnel

The contractor shall Study the plans and specifications in relation to the phases of construction, double check the accuracy of the Bill of Quantities, listed the materials required at each successive stage of construction then draw up a schedule of personnel required for carrying out the project to completion. He shall check the work planning 's time periods for completing each activity in

REPUBLIC OF CAMEROON
Peace – Work – atherland
MINISTRY OF DECENTRALIZATION AND
LOCAL DEVELOPMENT
NORTH WEST REGION
P.O BOX 21 TEZE
NGIE SUB DIVISION
ANDEK COUNCIL INTERNAL TENDERS
BOARD



REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie
MINISTER DE LA DECENTRALIZATION ET
DEVELOPMENT LOCAL
REGION DU NORTH OUST
B.P 21 TEZE
ARRONDISSEMENT DE NGIE
COMMISSION INTERNE DE PASSATION DE
MARCHES AUPRES DE LA COMMUNE
D'ANDEK

ANDEK COUNCIL INTERNAL TENDERS' BOARD

OPEN NATIONAL INVITATION TO TENDER, IN EMERGENCY PROCEDURE
N° 01 /ONIT/AC/ACITB/2026 OF 01/04/2026 FOR OPENING OF SOME
ROADS IN NGIE SUB DIVISION, MOMO DIVISION, NORTH-WEST REGION.
LOT 1: OPENING OF ROAD FROM ESAW TO NJAB, MENGOM NEW
LAYOUT- PHASE 1
LOT 2: OPENING OF TEZE RING ROAD FROM AKUGUM TO TEZE NEW
LAYOUT- PHASE 1
LOT 3: OPENING OF FARM TO MARKET ROAD FROM BONAMBUFEI - IFIM
- BONATU – ANDEK- PHASE 1

PROJECT OWNER: THE MAYOR OF ANDEK COUNCIL

FUNDING: PUBLIC INVESTMENT BUDGET
Exercice 2026

AUTHORIZATION N°:

IMPUTATION:

PART 05
SPECIAL TECHNICAL CONDITION (C.C.T.P)

sequence, taking into account holidays, inclement weather and other common factors that cause delays and determined the feasibility of completing work on schedule.

Choosing suppliers and purchasing materials

Quality and conformity to the specifications should be the primary consideration and not the cheapest price when choosing suppliers and materials. Whenever and whatever the contractor aims to purchase, s/he should aim to buy:

- the right quality
- at the right time
- the right quantity
- from the right source
- at the right price

Building Site Installations

The contractor shall set up temporary constructions and facilities needed to execute the works, such as:

- Offices of the Contractor equipped with tables, chairs and lock-up cupboards.
- Building site toilet facility(if it does not exist)
- Storehouse for materials
- Removal of temporary work (fences, field office, sheds, signs, etc.).

CONNECTION TO UTILITY NETWORKS

Water:

Connect to the Community water network, where possible or any other solution acceptable to the supervisor, where the Community water network is not available. The Contractor shall be responsible for the constant supply of sufficient water to the project site. He shall not, under any circumstance, use the excuse that those supplying him with water or that Community water network have failed in its supplies to justify delays in the execution of the contract. The water used must be of an acceptable quality for the works.

Sanitation

The contractor shall ensure the availability and use of toilet facilities at the works site.

WORKS TO BE EXECUTED

Site preparation

This involves:

- Clearing the surface of grass and other vegetable matter as well as roofs of all, felled and fallen trees, plants etc. that come within the area of the proposed building/s;
- Removal of the topsoil at the site and stockpiled (in a suitable place) the removed topsoil for later reuse in the garden surrounding the proposed building;
- Ensuring that the area for the proposed building is properly drained of surface water so as to prevent the collection of water within or very near the proposed building area during and after construction is completed.

Locating of services on site

The contractor shall locate on site – the following?

- Area for storage of cement, aggregate, sand, timber, steel, bricks, stones;
- Concrete mixer and concrete mixing platform;
- Lock-up store for equipment and tools with necessary racks, bins etc;

The form must be free from hydrocarbon products such as grease, etc or by rust. The stains must be thoroughly cleaned up, if need be.

b) Cleaning

Before concreting, the concrete boxes must be carefully cleaned to remove all dust and debris. Compressed air should be used to finish the cleaning.

c) Watering

Timber forms must be sufficiently watered before concreting. It should be watered several times to make the wood as wet as possible, causing it to swell and close the joint gaps.

The wet surfaces must not, however, be dripping with water. Excess water shall be blown out using compressed air.

d) Coating with oil

The following shall be oiled before concreting:

- Worked moulds of plywood or fiberboard and all moulds for fine dressing
- Excess oil in the moulds must be drained before concreting. The oils used should be special stripping oils
- The oil used must not touch the reinforcement rods.

Maintenance

If the moulds are to be used more than once they should be properly cleaned, and if necessary, repaired before being used again.

Safety of Workers and Others

Nails, bolts or projections should immediately be removed from used forms if they are to be used again. Otherwise, the forms should be burnt immediately or stored at a distance from the building site, in a place that is not accessible to the public.

CONSTITUENT MATERIALS OF CONCRETE

• Crushed Aggregate

All crushed aggregate on the building site should be stored in the compartments intended for this purpose. The only aggregate authorized on the building site is the following:

Crushed 0/5 gravel (river sand)

Crushed 5/15 fine gravel

Crushed 15/25 coarse gravel

Natural or crushed sand 0/5 (the quantity retained on a 5 mm sieve must be less than 10 %.

Crushed aggregate to the site shall be subject to prior approval of the supervisor. The latter must approve the origin of the aggregate. The aggregate should come from rivers, quarries or crushed stable rocks, free of foreign bodies, organic material, dust, mud and clay, whether it sticks to grit or not.

With respect to particle distribution, the following shall apply:

• Sand (Fine Aggregate)

Sand shall have the characteristics specified in the tables of approved tests. Sand must be fine, clean, hard, and sharp and must not stick to the hand. It must be free of any soil or limestone, wastes, debris and wood.

It should, if need be, be sieved and washed. The sand must come from approved quarries or from rivers. It must not contain more than 5% weight of grit passing through a sieve with 900 meshes per cm² and must not contain particles, whose biggest dimensions exceed the following limits:

- For mortar 0/2 mm
- For reinforced concrete 0/5 mm
- For non-reinforced concrete 10/5 mm

- *Wood*

Wood for formwork: type white wood or equivalent

SUMMARY ON DOSAGE PER 50KG BAG OF CEMENT

| Designation | Cement | Sand | Gravel | Water | Dosage |
|---------------|--------|-------------------|-----------------|--|----------------------|
| Lean concrete | 1 bag | 3 wheel barrows | 4 wheel barrows | Done in accordance with the directives of the engineer | 150kg/m ³ |
| R. Concrete | 1 bag | 1 wheel barrows | 2 wheel barrows | | 350kg/m ³ |
| M. Concrete | 1 bag | 1.5 wheel barrows | 2 wheel barrows | | 300kg/m ³ |
| Mortar | 1 bag | wheel barrows | | | |

THE CONCRETE.

Quality of Concrete.

Fifteen (15) days later after the opening of the construction site, and before any execution, the contractor shall submit to the National Laboratory "LABOGENIE" Civil Engineering or any other laboratory authorized by the control for approval, a composition of all concrete and mortars to be implemented, taking account of the materials delivered to the site.

All concrete used in the foundations (lean concrete, mass concrete, stressed and pre-stressed....) will be executed with the CPJ 35 cement. The composition of concrete implementation will be defined by

an analysis of composition of FAURY, VALLETTA, DE DREUX of BOLOMAY methods, carried out by the National Laboratory of Civil Engineering. The contractor shall bear the costs of new composition in laboratory studies. All concrete for reinforced concrete must meet the conditions of required resistance. The requirements are the following.

- Characteristic of 28 days compressive strength; 20 bars
- Resistance to traction at 28 days; 22 bars.

In case these values are not obtained, the company will produce a supporting calculation note of security works concerned in accordance with the rules BAEL. 91. Otherwise, it will request the demolition of the concerned works or their strengthening.

Manufacture of concrete and mortar.

The manufacture of concrete will be conducted by a central concrete to weight determination. Whatever the manufacturing process used, the products obtained shall be homogeneous and perfectly coated aggregates of binders. The duration of mixing to be sufficient to achieve the result intended; once this is achieved, the mixing should not be extended.

The contractor will have any, realize a liquid concrete, given the decrease in resistance caused by excess water. The implementation of dry concrete will be facilitated by the compulsory use of the vibrator.

A sample of concrete taken directly in a waste will have to form a regular ball after quick reciprocating in the palm of the hand and detach easily from the latter without dirt. Testing the cone may be imposed. The water/cement ratio will be determined by the moisture of aggregates.

minimum resistance required in 28 days. The typical 28 day compressive resistance must be at least equal to 270 bars. Otherwise should immediately repeat the test with a new composition.

Tests of concrete during work, test tube,

They are defined in article "Test of receipt of materials".

Failure to implement, surface condition.

For no-admissible by the Contracting Authority considered on concrete surface conditions, the contractor will have to run to exclusive costs a full patching of the corresponding works with a coating synthetic resin of the type SIKALATEX or equivalent. Implementation and measurements of this coating must conform to the manufacturer's technical background.

Security staff and third parties.

The concrete forms and structural elements, which after employment possess any nails or spikes or knobs will be immediately bald their points if they are intended to be re-used.

Otherwise, they will be immediately burnt or stored out of the site, in a no-publicly accessible location.

Acceptance of materials testing.

The DTU standards specify the result of the tests required on materials and their pace.

The resistors mentioned in the tables correspond to characteristic resistance. These tests must run by the Civil Engineering National Laboratory or any other laboratory approved by the MINTP, at the expense of the company.

- **Placing concrete**

The concrete should be placed before its initial setting time, and never after it has contained its water content for more than thirty minutes; storing it in containers for subsequent use after adding water is strictly prohibited. All concrete should always be thoroughly vibrated using mechanical vibrators.

All reinforcing rods should be placed in such a way that concrete can be poured from the top of the structure in question. The Contractor shall take all measures to trim and position the reinforcements to prevent them from being displaced during concreting. He should also add braces (sleeves, tubes, pipes, angle blocks, pre-frames, etc) to keep the structures set up.

Concrete should be transported from the place where it is made to the place of use with concrete buckets, wheelbarrows or head pans.

Before concreting construction joints, the old concrete must be thoroughly cleaned of any rubble using compressed air, and repeated to reveal gravel and eliminate deposits of dirt; this surface should then be washed and scrubbed with an iron brush and thoroughly soaked.

If necessary, admixtures for construction joints can be used, but these must comply with producers' instructions. Concreting of construction joints should not be done on the visible parts of structures. The formwork should be removed only after the concrete has acquired enough strength.

- **Masonry work**

The foundation walls shall be done in black stone shaped or unshaped where need be or cement hollow block of 20x20x40cm filled with concrete mixed 150kg/m³ and cement mortar while the partition walls shall be erected in cement hollow blocks of 15x20x40cm and 10x20x20cm for toilet walls as shown in the working diagrams.

The locally produced blocks must be laid using cement mortar as specified.

Thus, every enterprise pre-selected for a works contract will have to implement not only measures aimed at mitigating the socio-environmental impacts of the micro-projects but also environmental and social clauses outlined below. It should be stressed that these clauses apply to all types of micro-projects, the enterprise as well as all sub-contractors or dealers.

These measurements include:

- A reduction in the raising of dust particles at the work site in order to protect the health of the beneficiary population and site workers, by regular watering of the site, or the adoption of an appropriate calendar;
- A Reduction in sound (noise) effects due to the movements of the equipment and machines within the construction site;
- Non obstruction of the existing rivers by works, or the deposit of waste in the river channel
- Putting in place a management plan for oils, fuel, lubricants and other dangerous products. This plan will have to include the recuperation of the above mentioned products and their transfer to specialized companies for treatment;
- Automatic stop of works in the event of discovering of an archaeological or historical artefact, then report immediately to the services of the Ministry of Culture;
- Prohibition to transport or drive out game, hunting and non timber forest products by the personnel of the building site;
- Put at the disposal of the working site adequate equipment for potable water and domestic use water;
- Priority recruitment for local labor, as well as the use of local materials;
- Putting of warning Signs (sign boards) at building site during and after work; putting speed limits warning signs as well in order to protect the safety and health of the resident population and of site workers;
- The wearing of appropriate equipment & attire (e.g. work clothes) by site workers.
- Restoring (*putting back to its original nature*) gradually installations at building site at the end of works;
- Organizing information and sensitizing campaigns for site workers and the beneficiary populations, on medical risks, risks of accidents, and on the impacts of poaching.

Starting of works and sensitization of stakeholders

Before the effective start of works, the company or enterprise must prepare an environmental action plan specifying the whole of environmental measures to be implemented, as well as rules of procedures mentioning in a specific way the safety requirements and in particular the wearing of appropriate equipment (work clothes) and speed limit warning signs. Furthermore, these internal rules and regulations will have to prescribe the prohibition of alcohol consumption during working hours, to transport or hunt game, to abusively use wood for fuel, as well as the sensitization of the personnel on the dangers of the STI/SIDA, the respect of the customs and habits of the populations of the area. These rules must be pasted within the company.

On the other hand, an information and sensitization campaign of the personnel and residents will have thus to be organized beforehand and their attention will have to be drawn to all these aspects, including the calendar of execution, the employment opportunities. In particular, these stakeholders should be informed on the reasons for the choice of the site for the localization of the micro-project as well as the environmental action plan. This sensitization campaign will have to be re-lunched during the execution of the work.

Recruitment of the site workers, health and safety

The contractor is expected to make use of in the most possible way local labour in the area or zone where work is to be realized or executed. Failing to find the qualified personnel on the spot, he is authorized to recruit labour in the wider working area.

Apart from the training and information for the personnel on the aspects mentioned above (point 1), the contractor must provide his workmen with the necessary safety and adequate equipment, according to the duty post – anti-dust to prevent dust particles, anti-noise helmet, safety shoes, boots, glove, glasses etc.

Lastly, it is requested from the contractor to identify as from the starting of works, the buyers (middlemen) of the aforementioned waste among the residents (fodder for the cattle, for construction, fuel wood, etc). It is prohibited in the areas of the Extreme North and North to burn on the spot wastes vegetation that have been cut.

For other regions, if the burning of waste is authorized by the Controller, the contractor must take additional precautions by increasing for example the width of the safety belts around waste to burn, and prevent the residues from being an obstacle to the running off of water.

Management of water Resources

The contractor will have to avoid any conflict which can result from the use of water resources, in particular in the Northern regions of Cameroun.

Thus, for these water needs or requirements (watering of area around the works), the taking away, will have to be done after obtaining the necessary authorization from the competent services (Regional Delegation of Water and Energy) and in consultation with the beneficiary populations. In any case, the company or enterprise will have to avoid taking away important items in seasonal rivers, likely to stop the water satisfaction needs of the residents or beneficiary population. In addition, he will have to avoid intervening in sensitive zones; avoid introducing various pollutants resulting from washing or draining of vehicles oil and machines. Lastly, he will not have to undertake the installation of equipment that can stop the flowing of rivers, without prior notice of the competent Services.

Compensation for the damages caused to third parties

It can happen that the company hurts an individual in a deliberate or accidental manner (destruction of crops, habitat, etc). If this wrong is not taken into account by the project owner or contracting authority, it will have to be compensated with the expenses from the company and satisfactorily to the party. On the other hand, he will have to issue a certificate of compensation to him, in order to avoid any other later complaints

LIST OF WORKS - PRICE LIST AND ITEMS

The works to be executed may include:

Lot 100: Preparatory works

Lot 200: Earth works

Lot 300: Drainage works

HEALTH AND SAFETY

Health and safety are factors that must be pursued with as much vigour as other management objectives. Ensuring the well-being and safety of all workers or visitors at construction sites will improve performance; minimize accidents and illness which in turn will reduce disruption of work as well as consequent expenses.

The physical well being and safety of workers on site as well as safety of visitors to the site should be of primary concern to the contractor and implementation of a project. An accident prevention programme should be established to minimize the number of accidents that can happen on a building

- **Execution documents:** The following documents will be needed for the proper execution of works:

- ✓ A request for quotation
- ✓ A registered contract/jobbing order
- ✓ Service order to start work
- ✓ The working plans
- ✓ Work execution program
- ✓ Site log book/minutes book
- ✓ As-built plan (at the end of works)

➤ **MOBILISATION AND DEMOBILISATION OF EQUIPMENT:**

This shall consist of transporting all the equipment to the site at the start of works and the removal of this equipment at the end of the works.

➤ **CLEARING OF ROADS SIDES (CUTTING OF GRASS)**

- the clearing, the pulling up of grasses, undergrowth, plantations and hedges on the influence of the verges, the side ditches and the slopes,
- demolition, clearing, the removal of the roots, the cutting up of the trees whose diameter is less than 20 cm,
- the pruning of the trees except influence,
- the collecting, removal, transport, evacuation of the trees, shrubs, stocks and their placing on tip out of the influence in a place approved by the Project supervisor,
- the removal of the products of clearing out of the ditches, its loading, its transport whatever the distance, its unloading and its provisional or final placing on tip in a place approved by the Project supervisor,
- all possible compensations for the residents,

➤ **Opening of road:**

This shall consist of the opening of the road to 6m by the use of bulldozer or front end loader.

➤ **CREATION OF ROAD SIDE DITCHES AND OUTLETS:**

This task shall consist of creating road side ordinary or earth ditches into existing ditches or into existing road side structures and creating outlets from ditches to about 20m long into the verges of the road. This task shall be realized mechanically or manually depending on the area of work and outlets should be created at least at every 100m with a slope of atleast 5% provided.

➤ **CONCRETE/METALLIC CULVERTS:**

The installation of the tube will be carried out in the following way:

- Establishment of concrete/metallic culvert rings;
- Excavate with the a loader or manually with shovels, spades and pick axes;
- Adjustment and compaction of the trench bottom;
- Provisioning, installation, adjustment and compaction of materials of the pipe bed;
- Pose tube assembled beforehand and having received a coat of bituminous paint cold on the two faces interior and external;

We shall submit for approval the various aggregates to be used to the Project Engineer. The sand equivalency should be greater than 80%. The granulometry shall fall between the following intervals.

| Afnor Modulus | Sieve Size(mm) | Passing (%) |
|---------------|----------------|-------------|
| 38 | 5 | 93-100 |
| 35 | 2,5 | 70-90 |
| 32 | 1,25 | 45-80 |
| 29 | 0,63 | 28-35 |
| 26 | 0,315 | 10-30 |
| 23 | 1,16 | 2-10 |

The aggregates should come from a recognized quarry in Bamenda

The mixing water should be from clean source

The cement should be of class CPJ 35 (CEMENCAM) or more.

The reinforcement used shall be of high adherence, of class at least Fe 400 bought in a recognized warehouse in Bamenda.

NB: Reinforcement Schedule

| No | Structure | Main Rods Ø | Secondary Rods Ø | SPACING | DOSAGE | TYPE |
|----|------------|-------------|------------------|---------|----------------------|-----------|
| 1 | Main lanes | HA 8mm | 6mm | 25cm | 350kg/m ³ | Fe-E- 500 |

The fabric mesh used shall conform to norms NF A35-015 and NF A35-022.

(ii) CONCRETE AND MORTAR

Concrete for footing pillars, ground beams, paving, lintels and beams:

$F_{c28} = 25 \text{ Mpa}$ at least (compressive resistances at 38th day of age)

Dosage:

Concrete for footing: 350kg/m³

Concrete to bind masonry with plastering: 350kg/m³

Lean concrete 150/m³

Mortar for screed, plastering and elevation: 400kg/m³

(ii) WOOD

Wood for formwork: type white wood or equivalent

REPUBLIC OF CAMEROON
Peace – Work – atherland

MINISTRY OF DECENTRALIZATION AND
LOCAL DEVELOPMENT

NORTH WEST REGION

P.O BOX 21 TEZE

NGIE SUB DIVISION

ANDEK COUNCIL INTERNAL TENDERS
BOARD



REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

MINISTER DE LA DECENTRALIZATION ET
DEVELOPMENT LOCAL

REGION DU NORTH OUST

B.P 21 TEZE

ARRONDISSEMENT DE NGIE

COMMISSION INTERNE DE PASSATION DE
MARCHES AUPRES DE LA COMMUNE
D'ANDEK

| Sub Total installation: 000 | | | |
|---|--|----------------|--------|
| 200: Cleaning and Earth Works | | | |
| TM101 | Road side clearing | m ² | 30,000 |
| TM103 | Tree felling | u | 40 |
| TM107 | Cut and fill | m ³ | 100 |
| TM114a | Creation earth sides drainage ditche and divergent with grader or manually | ml | 2,000 |
| TM114b | Creation offshut with Bulldozer or front end loader or manually | m ³ | 25 |
| TM119 | Opening of road with bulldozer | km | 4.0 |
| Sub Total Earth Works: 200 | | | |
| 300: DRAINAGE AND ENGINEERING STRUCTURES | | | |
| TM307c | Metallic Culvert Φ 1500m | ml | 6.4 |
| TM308c | Collection chamber in stone masonry for ring culvert Φ 1500mm | U | 1 |
| TM309c | Culvert heads in stone masonry for ring culvert Φ 1500mm | U | 1 |
| Sub Total 300 | | | |

UPS LOT 2

| UPS FOR THE OPENING OF TEZE RING ROAD FROM AKUGUM TO TEZE NEW LAYOUT IN NGIE SUB DIVISION, MOMO DIVISION, NORTH WEST REGION- PHASE 1 | | | | | |
|--|--|----------------|--------|----------------|--------------|
| N° | DISCRIPTION OF WORKS | Unit | Qty | U.P IN FIGURES | U.P IN WORDS |
| 000: Site Installation | | | | | |
| TM001 | Site Installation | LS | 1 | | |
| TM002 | Transporting of the Equipments to and From | LS | 1 | | |
| Sub Total installation: 000 | | | | | |
| 200: Cleaning and Earth Works | | | | | |
| TM101 | Road side clearing | m ² | 30,000 | | |
| TM103 | Tree felling | u | 38 | | |
| TM107 | Cut and fill | m ³ | 200 | | |
| TM114a | Creation earth sides drainage ditche and divergent with grader or manually | ml | 2,000 | | |
| TM114b | Creation offshut with Bulldozer or front end loader or manually | m ³ | 25 | | |
| TM119 | Opening of road with bulldozer | km | 4.0 | | |
| Sub Total Earth Works: 200 | | | | | |
| 300: DRAINAGE AND ENGINEERING STRUCTURES | | | | | |
| TM307a | Metallic Culvert Φ 800m | ml | 6.4 | | |
| TM308a | Collection chamber in stone masonry for ring culvert Φ 800mm | u | 1 | | |

**OPEN NATIONAL INVITATION TO TENDER, IN EMERGENCY
PROCEDURE**
**N° 01 /ONIT/AC/ACITB/2026 OF 10/01/2026 FOR OPENING OF SOME
ROADS IN NGIE SUB DIVISION, MOMO DIVISION, NORTH-WEST
REGION.**
**LOT 1: OPENING OF ROAD FROM ESAW TO NJAB, MENGOM NEW
LAYOUT- PHASE 1**
**LOT 2: OPENING OF TEZE RING ROAD FROM AKUGUM TO TEZE NEW
LAYOUT- PHASE 1**
**LOT 3: OPENING OF FARM TO MARKET ROAD FROM BONAMBUFEI -
IFIM - BONATU – ANDEK- PHASE 1**

PROJECT OWNER: THE MAYOR OF ANDEK COUNCIL

FUNDING: PUBLIC INVESTMENT BUDGET
Exercise 2026

AUTHORIZATION N°:

IMPUTATION:

PART 07
DETAILED BILL OF QUANTITIES

BOQ LOT 1

**BILL OF QUANTITIES AND ESTIMATES FOR THE OPENING OF ROAD FROM ESAW
TO NJAB, MENGOM NEW LAYOUT IN NGIE SUB DIVISION, MOMO DIVISION,
NORTH WEST REGION- PHASE 1**

| N° | DISCRIPTION OF WORKS | Unit | Qty | U.P | AMOUNT |
|-------|--|----------------|--------|-----|--------|
| | 000: Site Installation | | | | |
| TM001 | Site Installation | LS | 1 | | |
| TM002 | Transporting of the Equipments to and From | LS | 1 | | |
| | Sub Total installation: 000 | | | | |
| | 200: Cleaning and Earth Works | | | | |
| TM101 | Road side clearing | m ² | 30,000 | | |

| | | | | | |
|---|--|----------------|-------|--|--|
| TM114a | Creation earth sides drainage ditche and divergent with grader or manually | ml | 2,000 | | |
| TM114b | Creation offshut with Bulldozer or front end loader or manually | m ³ | 25 | | |
| TM119 | Opening of road with bulldozer | km | 4.0 | | |
| Sub Total Earth Works: 200 | | | | | |
| 300: DRAINAGE AND ENGINEERING STRUCTURES | | | | | |
| TM307a | Metallic Culvert Φ 800m | ml | 6.4 | | |
| TM308a | Collection chamber in stone masonry for ring culvert Φ 800mm | u | 1 | | |
| TM309a | Culvert heads in stone masonry for ring culvert Φ 800mm | u | 1 | | |
| Sub Total 300 | | | | | |
| A | TOTAL TAXES EXCLUSIVE | | | | |
| B | T.V.A (19,25%) | | | | |
| C | A.I.R (2,2%) | | | | |
| D | TOTAL TTC | | | | |
| F | NET PAYMENT | | | | |
| THE PRESENT ESTIMATE STANDS AT : | | | | | |

BOQ LOT 3

| BILL OF QUANTITIES AND ESTIMATES FOR THE OPENING OF FARM TO MARKET ROAD FROM BONAMBUFEI - IFIM - BONATU - ANDEK, IN NGIE SUB DIVISION, MOMO DIVISION, NORTH WEST REGION- PHASE 1 | | | | | |
|---|--|----------------|--------|-----|--------|
| N° | DISCRIPTION OF WORKS | Unit | Qty | U.P | AMOUNT |
| 000: Site Installation | | | | | |
| TM001 | Site Installation | LS | 1 | | |
| TM002 | Transporting of the Equipments to and From | LS | 1 | | |
| Sub Total installation: 000 | | | | | |
| 200: Cleaning and Earth Works | | | | | |
| TM101 | Road side clearing | m ² | 30,000 | | |
| TM103 | Tree felling | u | 40 | | |

N° 01 /ONIT/AC/ACITB/2026 OF 10/01/2026 FOR OPENING OF SOME ROADS IN NGIE SUB DIVISION, MOMO DIVISION, NORTH-WEST REGION.

LOT 1: OPENING OF ROAD FROM ESAW TO NJAB, MENGOM NEW LAYOUT- PHASE 1

LOT 2: OPENING OF TEZE RING ROAD FROM AKUGUM TO TEZE NEW LAYOUT- PHASE 1

LOT 3: OPENING OF FARM TO MARKET ROAD FROM BONAMBUFEI - IFIM - BONATU – ANDEK- PHASE 1

PROJECT OWNER: THE MAYOR OF ANDEK COUNCIL

FUNDING: PUBLIC INVESTMENT BUDGET
Exercise 2026

AUTHORIZATION N°:

IMPUTATION:

PART 08
UNIT PRICE BREAKDOWN

| <i>Lot :</i> | | | | | |
|----------------------------|----------------|--------|-----------------|--------------|------------------------------|
| SUB-DETAIL OF PRICE N°: | | | | | 101 |
| DESCRIPTION OF ACTIVITY ON | | | | | |
| Prix N°: | Daily output | | Total Quantity: | Unit: | Duration of activity (Days): |
| | CATEGORY | NUMBER | Daily Salary | Paid Man-day | Amount |
| A - PERSONNEL | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | <i>TOTAL A</i> | | | | |
| | TYPE | NOMBER | Daily rate | Days billed | Amount |

N° 01 /ONIT/AC/ACITB/2026 OF ^{01 04} 10/01/2026 FOR OPENING OF SOME
ROADS IN NGIE SUB DIVISION, MOMO DIVISION, NORTH-WEST
REGION.

LOT 1: OPENING OF ROAD FROM ESAW TO NJAB, MENGOM NEW
LAYOUT- PHASE 1

LOT 2: OPENING OF TEZE RING ROAD FROM AKUGUM TO TEZE NEW
LAYOUT- PHASE 1

LOT 3: OPENING OF FARM TO MARKET ROAD FROM BONAMBUFEI -
IFIM - BONATU – ANDEK- PHASE 1

PROJECT OWNER: THE MAYOR OF ANDEK COUNCIL

FUNDING: PUBLIC INVESTMENT BUDGET
Exercise 2026

AUTHORIZATION N°:

IMPUTATION:

**PART 09
ANNEXES**

UNDERTAKING BY THE BIDDER

I the undersigned (name and first name of the signatory)
_____ acting as

_____ (quality of the signatory with respect to the
company), of Nationality _____, and residence in _____.

After having read and taken note of all the parts of the Open National Invitation to Tender, in
Emergency Procedure N°.../ONIT/AC/ACITB/2026 OF

FOR OPENING OF SOME ROADS, IN ANDEK SUB DIVISION, MOMO DIVISION, NORTH
WEST REGION.

LOT 1.....

LOT 2

I submit and commit myself to carry out the aforementioned Contract in accordance with the
conditions of the Special regulations of the Invitation to tender, the special Technical specifications
and the special Administrative Clauses, in particular the quantitative and qualitative confirmation of
work, the respect of the deadlines, the guarantees and the insurance.

2. If the bidder, having been notified of the award of the contract by the contracting authority during the period of bid validity:

- Fails or refuses to sign the contract even though required to do so:
- Fails or refuses to furnish the final bond for the contract as provided for by the contract.

We undertake to pay the contracting authority an amount up to the maximum of the sum referred to above upon receipt of his written demand, without the contracting authority having to substantiate his demand, provided that in its demand the contracting authority shall note that the amount claimed by him is due, because on or the other or both of the above condition(s) has (have) been fulfilled and he shall specify which condition(s) took effect.

This bond shall enter into force from the date of signature and from the date set by the contracting authority for the submission of tenders. It shall remain valid up till the thirtieth day inclusive following the end of the deadline for the validity of tenders. Any request by the contracting authority to cause it to take effect should reach the bank by registered mail with an acknowledgement of receipt before the end of this period of validity.

This bond shall, for purposes of its interpretation, be submitted to Cameroon law.

Signature and stamp of the Guarantors

Date _____

Address _____

MODEL FINAL BOND

Bank:

Reference of the bond: No _____

Addressed to [Indicate the Project Owner and his address] Cameroon, hereinafter referred to as the "Project Owner"

Whereas _____ [name and address of Contractor], hereafter referred to as "the Contractor", has committed himself, in execution of the contract referred to as "the contract", to carry out [indicate the nature of the works].

Whereas it is stated in the contract that the Contractor shall entrust to the Project Owner a final bond of an amount equal to [2%] of the amount of the corresponding portion of the contract, as guarantee of the execution of his full obligations in accordance with the terms of the contract,

Whereas we have agreed to issue the Contractor this guarantee,

We, _____ [name and address of bank]

This bond shall enter into force and shall take effect upon reception of the respective parts of this advance into the accounts of _____ [the holder] opened in the _____ bank under No. _____.

This bond shall remain in force up till the reimbursement of the advance in accordance with the SAC. However, the amount of the bond shall be proportionately reduced on the progressive reimbursement of the advance.

The applicable law and jurisdiction shall be those of the Republic of Cameroon.

Signed and authenticated by the bank at _____ on _____

[Signature of the bank]

I undersigned _____ acting as _____, of Nationality CAMEROONIAN, and residence in _____.

After having read and taken note of all the parts of the Open National Invitation to Tender in emergency procedure N° 10 /ONIT/AC/ACITB/2026 OF 10/01/2026

FOR OPENING OF SOME ROADS, IN ANDEK SUB DIVISION, MOMO DIVISION, NORTH WEST REGION.

LOT 1.....

LOT 2

In the case where our offer would be accepted, I subject myself and engaged to:

- Carry out the aforementioned contract in accordance with the conditions of the Special regulations of the Invitation to tender, the special Technical specifications and the special Administrative Clauses, at the prices indicated in the schedule of Unit Prices, quantitative estimate, for the total amounts of the bid in francs CFA :

- In Letter and figure (including all taxes): _____
- In Letter and figure (VAT 19, 25%): _____
- In Letter and figure (HT): _____

To pay the forwarding costs of the contractual parts;

- Begin work in seven (7) days maximum and to carry out the contract in three (3) months as from the date of notification of service order to start work.

The contracting authority shall pay the sums due for this contract by crediting account n° _____ opened in _____ branch.

I declare to have perfect knowledge of the decree n° 33/CAB/PM of February 13 2007 putting the general Administrative clauses applicable to the Contracts of public works and supplies.

I confirm my agreement on the terms of the Particular Administrative Clauses (Draft contract) and attached the initialled copy of the aforesaid document to my offer.

I declare moreover that I remained committed by the present tender during a ninety (90) days deadline as from the date of opening of the bids.

Done in.....on the

The CONTRACTOR (Signature and seal)

PLANNING OF WORK EXECUTION

ANDEK COUNCIL INTERNAL TENDERS' BOARD

OPEN NATIONAL INVITATION TO TENDER, IN EMERGENCY
PROCEDURE
N° 01 /ONIT/AC/ACITB/2026 OF 10/01/2026 FOR OPENING OF SOME
ROADS IN NGIE SUB DIVISION, MOMO DIVISION, NORTH-WEST
REGION.
LOT 1: OPENING OF ROAD FROM ESAW TO NJAB, MENGOM NEW
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IFIM - BONATU – ANDEK- PHASE 1

PROJECT OWNER: THE MAYOR OF ANDEK COUNCIL

FUNDING: PUBLIC INVESTMENT BUDGET
Exercice 2026

AUTHORIZATION N°:

IMPUTATION:

OTHER DOCUMENTS

IV – METHODOLOGY OF INTERVENTION AND WORK EXECUTION

| N° | DESIGNATION | EXISTENCE | | OBSERVATIONS |
|----|---|-----------|--------------|--------------|
| | | NO | YES | |
| 1- | Attestation of cartegorisation D in the domain of roads | | | |
| | | | 12YES | |

| N° | DESIGNATION | EXISTENCE | | OBSERVATIONS |
|-----------|---|-----------|----------------|--------------|
| | | NO | YES | |
| 1- | ACKNOWLEDGEMENT OF SITE AND PRESENTATION OF THE COMPANY | | | |
| | Attestation of site visit and site visit report with relevant images | | | |
| | Organizational chart of the enterprise with comments | | | |
| | Organizational chart of the building construction site with comments ⁴ | | | |
| 2- | ACKNOWLEDGEMENT OF TECHNICAL SPECIFICATIONS AND PLANNING OF WORKS AND EXECUTION DATE LINE | | | |
| | A copy of CCTP (Special Technical Specification). duly initialed on each page, signed by the enterprise and dated on the last page. | | | |
| | Planning of work execution with comments ⁵ | | | |
| | Description of deployment of team | | | |
| 3- | BUILDING CONSTRUCTION MATERIAL TESTS & METHODOLOGY OF EXECUTION OF WORKS | | | |
| | Description of tests on sand, gravel, cement and reinforcement. (Steel rods) | | | |
| | Description of tests on mortar, blind concrete and reinforced concrete | | | |
| | Proper description of the methodology of execution of works ⁶ | | | |
| | Description of health /safety /socio-economic and environmental measures at the building site | | | |
| | Description of the application of the HIMO approach | | | |
| | Description of maintenance measures during the guarantee period | | | |
| | TOTAL | | / 03YES | |

NB: point is validated once 70% or more of requirement is fulfilled

V- SELF FINANCING CAPACITY

| N° | DESIGNATION | EXISTENCE | | OBSERVATIONS |
|----|---|-----------|-----------------|--------------|
| | | NO | YES | |
| 1 | An attestation of financial credibility issued by the same Bank as for the bid bond (access to a credit or of other financial facilities to ensure the gross margin of self-financing necessary for the duration of the contract.) The available amount must be at least equal to 25% of the projected amount of the project. | | | |
| | TOTAL | | / 0 1YES | |

VI- GENERAL PRESENTATION OF THE BIDS

| N° | DESIGNATION | EXISTENCE | | OBSERVATIONS |
|---|---|-----------|-----------------|----------------|
| | | NO | YES | |
| 1 | Presence, clearness of all documents, presentation of document in the order given in ths tender and properly bound, Table of contents, pages numbered and separators in a colour apart from white, quality of document. | | | |
| | TOTAL | | / 01 YES | |
| TOTAL : GENERAL GLOBAL TECHNICAL SCORE | | | | /17 YES |

NB: point is validated once 70% or more of requirement is fulfilled

VERIFICATION OF THE ADMINISTRATIVE DOCUMENTS

MODEL ATTESTATION SITE VISIT

REPUBLIC OF CAMEROON
Peace – Work – atherland

MINISTRY OF DECENTRALIZATION AND
LOCAL DEVELOPMENT

NORTH WEST REGION

P.O BOX 21 TEZE

NGIE SUB DIVISION

ANDEK COUNCIL INTERNAL TENDERS
BOARD



REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

MINISTER DE LA DECENTRALIZATION ET
DEVELOPMENT LOCAL

REGION DU NORTH OUST

B.P 21 TEZE

ARRONDISSEMENT DE NGIE

COMMISSION INTERNE DE PASSATION DE
MARCHES AUPRES DE LA COMMUNE
D'ANDEK

JOBGING ORDER N° _____/JO/AC/ACITB/2026
AWARDED AFTER AN OPEN NATIONAL INVITATION TO TENDER
N° 01 /ONIT/AC/ACITB/2026 OF 01/04/2026 FOR OPENING OF SOME ROADS IN
ANDEK SUB DIVISION, MOMO DIVISION, NORTH-WEST REGION.

LOT 1.....
LOT 2.....

CONTRACTOR:.....

BP.....

Tel.

Fax.

TAX PAYER'S N°.....

BANK ACCOUNT N°.....

SUBJECT: LOT 1.....
LOT 2.....

PLACE OF EXECUTION:

EXECUTION DEADLINE: FOUR (04) Months

AMOUNT:

| AMOUNT FCFA | TOTAL AMOUNT |
|----------------------|--------------|
| ALL TAXES INCLUSIVE | |
| HTVA | |
| VAT (19, 25%) | |
| A.I.R (5,5% or 2,2%) | |
| NET TO BE PAID | |

FUNDING: PUBLIC INVESTMENT BUDGET MINTP
Exercice 2023

SUBSCRIBED ON : _____
SIGNED ON : _____
NOTIFIED ON : _____
REGISTERED ON : _____

The Government of the Republic of Cameroon, represented by the Mayor ANDEK Council, hereinafter referred to as the "The Contracting Authority"

ON THE ONE PART

AND :

CONTRACTOR:

BP.....

Tel.

Fax.

TAX PAYER'S N°.....

BANK ACCOUNT N°.....:

Represented by so Hereinafter referred to as the "Contractor"

ON THE OTHER PART

IT IS HEREBY AGREED AND ORDERED AS FOLLOWS:

JOBGING ORDER N° _____/JO/AC/ACITB/2023
AWARDED AFTER AN OPEN NATIONAL INVITATION TO TENDER
N° 01 /ONIT/AC/ACITB/2026 OF 01/04/2026 FOR OPENING OF SOME ROADS IN
ANDEK SUB DIVISION, MOMO DIVISION, NORTH-WEST REGION.

LOT 1.....
LOT 2.....

CONTRACTOR:.....

EXECUTION DEADLINE: Four (04) Months

AMOUNT:

| MONTANT FCFA | MONTANT TOTAL |
|----------------------|---------------|
| TTC | |
| HTVA | |
| TVA (19,25%) | |
| A.I.R (5,5% or 2,2%) | |
| Net à Mandater | |

Read and approved by the contractor

ANDEK, the _____

**Signed by the Mayor ANDEK Council,
Contracting Authority**

ANDEK, the _____

REGISTRATION

**LISTE DES ETABLISSEMENTS BANCAIRES ET ORGANISMES FINANCIERS DEFINITIF AUTORISES
A EMETTRE DES CAUTIONS DANS LE CADRE DES LETTRE COMMANDES PUBLICS.**

BANKS

1. Afriland First Bank (AFB)
2. Banque Atlantique Cameroun (BACM)
3. Banque International du Cameroun pour l'Epargne et le Crédit (BICEC)
4. CITI Bank N.A. CAMEROON
5. Commercial Bank of Cameroon (CBC)
6. Ecobank Cameroon (EBC)
7. National Financial Credit Bank (NFC BANK)
8. Société Commercial de Banques Cameroun (CA-SCB)
9. Société Générale de Banque au Cameroun (SGBC)
10. Standard Chartered Bank Cameroon (SCBC)
11. Union Bank of Cameroon PLC (SCBC)
12. United Bank for Africa (UBA)

II- Insurance companies

1. Chanas Assurances S.A. BP 109/Douala;
2. Activa Assurances S.A. BP 12970/Douala ;
3. Zenithe Insurance S.A. BP 1540/Doual.

N.B: la liste ci-dessus est également disponible sur le site web :www.arnp.cm

REPUBLIC OF CAMEROON
Peace – Work – atherland

MINISTRY OF DECENTRALIZATION AND
LOCAL DEVELOPMENT

NORTH WEST REGION

P.O BOX 21 TEZE

NGIE SUB DIVISION

ANDEK COUNCIL INTERNAL TENDERS
BOARD



REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

MINISTER DE LA DECENTRALIZATION ET
DEVELOPMENT LOCAL

REGION DU NORTH OUST

B.P 21 TEZE

ARRONDISSEMENT DE NGIE

COMMISSION INTERNE DE PASSATION DE
MARCHES AUPRES DE LA COMMUNE
D'ANDEK

ANDEK COUNCIL INTERNAL TENDERS' BOARD

**OPEN NATIONAL INVITATION TO TENDER, IN EMERGENCY
PROCEDURE**

**N° 01 /ONIT/AC/ACITB/2026 OF 01/04/2026 FOR OPENING OF SOME
ROADS IN NGIE SUB DIVISION, MOMO DIVISION, NORTH-WEST
REGION.**

**LOT 1: OPENING OF ROAD FROM ESAW TO NJAB, MENGOM NEW
LAYOUT- PHASE 1**

**LOT 2: OPENING OF TEZE RING ROAD FROM AKUGUM TO TEZE NEW
LAYOUT- PHASE 1**

**LOT 3: OPENING OF FARM TO MARKET ROAD FROM BONAMBUFEI -
IFIM - BONATU – ANDEK- PHASE 1**

PROJECT OWNER: THE MAYOR OF ANDEK COUNCIL

**FUNDING: PUBLIC INVESTMENT BUDGET
Exercice 2026**

AUTHORIZATION N°:

IMPUTATION:

**PART 09
ANNEXES**